

MISSION STATEMENT

The New Hampshire Library Trustees Association (NHLTA) assists trustees to be knowledgeable and effective in order to serve, improve and promote New Hampshire public libraries

BRIEF SUMMARY OF NHLTA JOB DESCRIPTIONS AND COMMITTEES

BOARD OF DIRECTORS: The Board represents the interests of the membership and has the responsibility for establishing, guiding and assessing the overall direction of the organization and provides adequate support and resources to accomplish NHLTA's mission. The focus of the **DIRECTOR** position is to promote and develop better library services in New Hampshire, to present educational opportunities to New Hampshire library trustees, and to provide a forum to exchange ideas and experiences among trustees. Directors are expected to serve on at least one committee where their interests and skills are best suited.

COMMUNICATIONS: The primary purpose of the Communications Committee is to provide and facilitate communications between the Board of Directors, the NHLTA membership and the public. The committee is comprised of five subsections — Membership, Newsletter, Website, Promotion and Public Relations/Social Media each with its own responsibilities and skills requirements.

EDUCATION: The primary purpose of the Education Committee is to oversee the educational programming offered by NHLTA. The committee is charged with developing educational programming for members to improve their skills and knowledge in areas related to library governance and leadership. The two major subsections are Annual Conference sub-committee and Educational Outreach (workshops, regional gatherings, roundtables, webinars).

GOVERNANCE: The primary purpose of the Governance Committee is to enhance the quality, effectiveness, and future viability of the board of directors and the organization. The Governance Committee is responsible for ongoing review and recommendations related to bylaws, policies and operating procedures. In addition, the committee serves as a nominating committee, identify potential board members and making recommendations for recruitment.

LEGISLATIVE: The primary purpose of the Legislative Committee is to oversee the advocacy activities of NHLTA, including recommending positions on state legislative proposals affecting public libraries. The Legislative Committee is charged to develop a program for providing input and influence to the state legislative process. Positions on specific bills are developed by the committee and presented to the full Board for approval and action.