

New Hampshire Library Trustees Association- DRAFT

Board of Directors Meeting - via Zoom

Wednesday, May 6, 2026, 9:00 am.

Attending: Marcia McLaughlin, Connie Kirwin, Tammy Hooker, Kathryn Parenti, Jeanne Palleiko, Ann Friedman Xavier, Susanne Whitbeck, Cathy Harvey, Mindy Atwood - Assistant State Librarian, Katrinka Pellecchia, Renee Mallett, Sheryl Bass - NHLA VP, Janet Hromjak

Absent:

Marcia called the meeting to order at 9:00 am.

AMA and Wild Apricot Search: Janet was present to report on the search. They spoke with 5 people and narrowed it down to 2 candidates. She contacted several candidates but had not received responses from several of them. She was happy with 2 candidates: Rumford, Danielle Duchesne who was \$65 an hour - Janet's first choice. The second choice was Kaleena Guzman, KAGEM Chic Designs, who was recommended by Grappone and was \$100 an hour. She recommended the committee meet with those candidates. Tammy suggested that whoever they go with needs to have a Certificate of Liability and a General Liability policy for at least \$1 million, \$2 million aggregate. She said NHLTA did not want to be responsible for their actions - if they don't have insurance, then NHLTA shouldn't work with them.

Marcia said met with 2 different people who recommended the website be integrated into Wild Apricot. She recommended they go with Rodney Wise, who would charge \$4200-\$4500 to do the complete conversion of the website to Wild Apricot. Katrinka also met with him and he had said working on the website with WA is much easier than with Word Press. She encouraged others to help out with the website. In the end, there will be some redesigning and it should be an overall improvement. Marcia noted he would be willing to help out after the conversion at an hourly rate. Marcia made the motion to contract with Rodney Wise to do the conversion. Jeanne seconded. All were in favor with none opposed. Janet abstained. PASSED.

Minutes: Marcia asked if there were any corrections to be made to the minutes from April; there were none so she then asked for a motion to approve the minutes as presented. Anne made the motion to accept the minutes as amended; Jeanne seconded. All were in favor, none opposed. PASSED.

Treasurer's Report: Jeanne noted the following: Paid members below.

Month	NHMA		Credit Card		Total	
	# Libraries	# Members	# Libraries	# Members	# Libraries	# Members
May	1	11	0	0	1	11
June	5	36	14	114	19	150
July	45	282	24	196	69	478
August	17	90	15	110	32	200
September	12	57	2	10	14	67
October	1	1	1	4	2	5
November	0	0	1	5	1	5
December	2	15	1	4	3	19
January	5	23	1	6	6	29
February	1	3	2	10	3	13
March	0	0	1	9	1	9
April	1	6	0	7	1	13
TOTAL	90	524	62	475	152	999

Jeanne had added photos of the new storage unit - much cleaner than the old one. She also said she and Tammy met as the scholarship committee and will be meeting again to vote on the final recipients - all are good choices. Marcia then made a motion to accept the treasurer's report; Ann seconded. All were in favor with none opposed. PASSED.

State Library: Mindy began by noting they had gotten permission to post externally for 2 positions; there were over 25 qualified applicants for each. They are now moving into the interview stage for the head of reference and circulation and the head of ILL. She did note that they still don't have a van driver coordinator position approval.

She also said that staff wanted to know who was in charge in the library each day so they have a Senior Librarian Leadership Team and note who is in the building each day.

The small library summit is coming up and Sheryl will talk more about it. In addition, the funding from IMLS via the 5-year plan. Once it is approved, they receive an allotment each April over the course of the 5 years. 85% of the federal funds are locked in for their distribution and 50% of that goes to ILL. There is an opportunity for new projects but most of the money is allotted. ILL tries to do site visits every 3 years but due to staffing, one visit is in person and after 3 years, the next visit is virtual. She had undergone training on managing federal funds and noted the Legislation approves the funds, even if the President's budget doesn't approve funding to IMLS. Renee noted there were questions and issues with getting funding for low income people and wondered if the state library and local libraries should be concerned. Mindy said in NH, federal funds don't go directly to fund the local communities, except for \$1500 in summer reading. In Iowa, the funding is formulary and goes to the state library and then down to local libraries. There is no direct federal funding for local libraries in NH.

NHLA: Sheryl attended the PLA conference on April 14; topics were NELA and financial trouble. The NHLA biannual budget wasn't approved and the strategic planning committee is waiting for a school librarian representative to join. The Emerging Leaders Committee is formed to recognize library leaders in the state. They give guidance and the tools to guide leadership and advance degree goals and hopefully recruit new NHLA officers.

The small library summit will be May 11 in North Conway and they are recruiting volunteers for it.

COMMITTEE REPORTS:

Annual Conference: Cathy noted the conference committee meets every Friday morning. Tammy continued by noting 294 people are registered for the conference and a reminder will be going out. The stuffing party is May 26 at 25 Triangle Park in Concord - a reminder will go out along with a lunch menu to choose from. The conference is on May 27 and all should arrive at 6:30. Sheryl asked if NHLA will have a table. Tammy will ask Janet and Mindy offered space at the state library table if they don't have one. Katrinka noted she and the graphic designer were waiting for room assignments. Tammy will follow up with Ashley.

Communications: Connie noted there were 10 people signed up for the gathering in Center Harbor....more should sign up after the conference. Katrinka said the newsletter deadline was June 5; she felt a legislative update from Renee would be good for this issue.

Legislation: Renee said there were a couple of bills scheduled for a vote on Thursday - the transgender bathroom bill and the trespass bill. She noted a lot of bills were heard but not a lot of action was taken. HB 488 regarding being on multiple elected boards at the same time was ITL. HB1224 was ITL'd in March. HB1214 was ITL'd in February and didn't even come to the house floor. She's still sending emails and talking to people in the background.

Other Business: Annual Awards: Marcia noted this was discussed at the last meeting - whether to give a certificate or a donation or a plaque or a combination. Katrinka noted she was given packets and folders of certificate forms from Sue Gaudiello. After a brief discussion, it was decided the library of the year should get a plaque and any other winners would receive a certificate. Katrinka would print them and Renee would take over at some point. Marcia made the motion to give the library of the year a plaque and the rest of the winners a certificate. Cathy seconded the motion. Katrinka, Marcia, Renee, Sue, Ann, Tammy, Kathy, Cathy, Renee and Jeanne approved; Connie did not approve. PASSED.

Another brief discussion was about giving a donation to the library. All felt the small amount of money wouldn't make a difference and would be potentially costly for NHLTA if there are a lot of winners each year.

Old Business: Whether or not to move the NHLTA address from NHMA at 25 Triangle Park when the contract ends. Jeanne noted all the financial things go to her personal PO Box; same as previous treasurers. The official address is 25 Triangle Park and that is what the IRS has. Someone has to confirm if NHLTA is going to continue to be a member of NHMA and can we continue to use that address.

Marcia had watched "The Librarians" and highly recommended it to the board. It's regarding book bans moving around the country and all need to be aware of that possibility. Tammy said she would reach out to them to come as a panel for next year's conference.

Kathy noted she would be absent at the June 3 meeting so someone would need to take notes.

New Business: None.

Meeting Adjourned: Katrinka made the motion to adjourn; Kathy seconded. All in favor. PASSED - 10:12 am.

Next meeting: Next meeting **June 3, 2026**, at **9:00!** am via ZOOM.

Respectfully submitted,
Kathryn Parenti