

**NHLTA Education Committee  
October 21, 2025  
10:00 AM via Zoom**

**Present:** Mark Branoff, Tammy Hooker, Janet Hromjak, Connie Kirwin, Renee Mallett, Marcia McLaughlin, Jeanne Palleiko, Katrinka Pellecchia. **Absent:** Cliff Blake, Cathy Harvey, Sue Nieman, Kathy Parenti, Sue Whitbeck, Ann Xavier.

**In Cathy Harvey's absence, Marcia McLaughlin called the meeting to order at 10:00 AM.**

Marcia gave a brief update on Cliff's health, and we send him our best.

**Minutes:** Tammy made a motion to approve the Minutes of 9/16/25 as written. Jeanne seconded the motion. All in Favor. Motion Passed.

**Conference:** Janet and Tammy gave an update.

- Janet reported that RFP's have been sent, follow up has been done by Janet, Tammy and Sue. December 5th is the deadline to submit them; January 16th is the date for our responses.
- Ideas for Speakers: Contacts by Janet and Tammy resulted in the following - Someone from the Association for Rural and Small Libraries; a virtual presentation; the Vermont State Librarian suggested possible speakers in NH; sending RFP's to all Library Directors in New Hampshire.
- Members of the Ed. Committee suggested the following topics for consideration: Staff retention; How to justify renovation for library buildings; With Baker and Taylor out of business, how to make the transition to another book seller and who that might be.
- Tammy checked with Ashley and it is possible to provide conference information online for registrants to print.

**Gatherings:**

- *Hooksett Friends Gathering*, September 27th. Katrinkia stated that the summary/report will be included in the newsletter and has been posted on the website. Jeanne and Tammy were commended for doing a great job in organizing and facilitating. Jeanne felt there was a lot of energy around topics, primarily raising funds. Tammy shared a list of those signed in to attendees with their permission. A suggestion was made at the Gathering that the Friends groups be organized under the auspices of NHLTA. Marcia stated that would not be appropriate, and Ed. Committee members concurred.
- *Barrington Gathering*, October 25th from 10:30 - 12:30. 46 people have registered and so far, the most popular topic is Policies, especially with regard to HB273.

**End of Calendar Year:** Marcia requested information about workshops or gatherings that are scheduled to occur in 2026. The conference is already on the calendar. No other events have been scheduled at this time.

**New Business:**

- Possibilities for training - Janet talked with Bennie Finch, the Educational Outreach Coordinator of the National Library of Medicine. They could present a free, virtual program, "Health Reference Express", which trains library personnel to ethically and confidentially respond to those researching health information in a library setting. Janet will send the information to Committee members to review.

- Contact with the Library of Congress Federal Credit Union resulted in a sponsorship for the conference. Also, they would like to have an ad in our newsletter or website. We would receive a fee for including it. Katrinka stated that it would be easier to include an ad on the website. Renee said, in her experience, calling it a sponsor, rather than an advertiser is a better way to do it. It will be discussed at the next Board Meeting on November 5th.
- Connie questioned when we would identify sessions for the conference, which will be in January 2026. There will be no theme for the conference. Marcia will present “Onboarding New Trustees” at the conference and at the Orientation for New Trustees next summer.
- Marcia made a request to e-mail her with suggestions for other potential topics to present in 2026. Katrinka responded with HR Issues.

**Next Meeting:** Tuesday, November 18, 2025 at 10:00 AM via Zoom.

**Adjournment:** Janet made a motion, seconded by Marcia, to adjourn the meeting at 10:38 AM. All in Favor. Motion Passed.

**Respectfully submitted,**  
Sue Nieman, Secretary  
NHLTA Education Committee