

**NHLTA Education Committee Meeting
September 16, 2025
10:00 AM Via Zoom**

FINAL

Present: Cliff Blake, Mark Branoff, Tammy Hooker, Janet Hromjak, Marcia McLaughlin, Sue Nieman, Jeanne Palleiko, Kathy Parenti, Katrinka Pellecchia, Ann Xavier. **Absent:** Cathy Harvey, Connie Kirwin, Renee Mallett, Sue Whitbeck.

In Cathy Harvey's absence, Marcia McLaughlin called the meeting to order at 10:00 AM.

Minutes: Sue N. made a motion, seconded by Ann to approve the Minutes of August 19, 2025 as written. All in favor. Motion passed

Website:

Katrinka updated the committee on the transition to the new website.

- There will be a meeting with Betsy Solon on September 19th to discuss any other changes needed.
- The newsletter will go to the printer on September 17th.
- Katrinka acknowledged the work of volunteers and of Connie, who have been instrumental in many ongoing details as the new website has come online. The Committee expressed appreciation, as well.

Gatherings:

- September 9th - Bristol. A successful gathering with 35 in attendance. AI was a major topic, as well as small town libraries serving as school libraries; small libraries facilities and hiring; Fundraising.
- September 27th - Friends Gathering in Hooksett. Maximum registration of 60 has been reached.
- October 25th - Barrington. 11 registered, so far.

Conference: Janet and Tammy gave an update.

- Waiting for quote from new AV company.
- Mindy Atwood and Marcia have signed contract for keynote.
- Sponsor registration has opened in Wild Apricot. Not flexible, therefore many options to consider when registering. No way to modify the platform with Ashley's contract constraints.
- Ashley is working on the Request for Proposal (RFP) in Wild Apricot for workshop presenters. Any other suggestions of presenters, please let Janet or Tammy know. Mark suggested Michael York. His contact info will be sent to Janet by Marcia.

- Jeanne is working with Judith to create buttons to cover credit card fees, or make a donation.
- Jeanne was asked to prepare a budget estimating where NHLTA will be after the 2026 Conference. Depending on finances, we may need to find a venue other than the Doubletree for 2027.
- Tammy discussed ways to save, primarily on printing. Downloading information and participants printing themselves was suggested.

Trustees 101 Survey

- Marcia asked if results could be rated in numbers; Tammy said yes.
- Discussion about supplying participants with Trustees Manual.
 - Survey results indicate participants should have it prior to orientation, and with them
 - e-mail link to copy of Manual. ***Drive people to the website!*
 - A hard copy, double sided, double stapled to every library. (No 3 holes)
 - They can print or use hard copy at library

Next Meeting: Tuesday, October 21, 2025 at 10:00 AM via Zoom.

Adjournment: Marcia made a motion, seconded by Ann to adjourn the meeting at 10:35 AM. All in favor. Motion passed.

Respectfully submitted,
 Sue Nieman, Secretary
 NHLTA Education Committee