

**NHLTA Education Committee Meeting  
August 19, 2025  
Via Zoom**

**Present:** Cliff Blake, Mark Branoff, Cathy Harvey, Tammy Hooker, Connie Kirwin, Renee Mallett, Marcia McLaughlin, Sue Nieman, Jeanne Palleiko, Katrinka Pellecchia, Ann Xavier

**Absent:** Kathy Parenti, Sue Whitbeck

**Chair Cathy Harvey called the meeting to order at 10:00 AM.**

**Minutes:** Ann made a motion, seconded by Cliff, to approve the Minutes of June 17, 2025. All in favor. Motion passed.

**Gatherings:**

- Sue N. reported that preparations are set for the Gathering at Minot-Sleeper Library in Bristol on September 9, 2025. 33 have registered so far.
- Tammy reported on the Friends Gathering in Hooksett on September 27, 2025. 48 have registered so far. Jeanne will facilitate.
- The Barrington Gathering will be on October 25, 2025 from 10:30 - 12:30. Registration will open next week.

**Conference:**

- Tammy reported that Mindy Atwood will be the speaker at the 2026 conference.
- Ashley will be unable to meet with the Conference Committee until January 2026 per contract with NHMA. Lack of manpower was cited. Ashley can be contacted by e-mail. Connie asked about Ashley's other responsibilities such as registration for Gatherings, and that it needs to be addressed in contract negotiations.
- Succession of co-chairs for the conference was discussed. Tammy and Janet will continue to co-chair this year. Marcia stated that without co-chairs, the conference would not happen.

**Trustees 101 Orientation:**

- 15 responses have been sent post orientation. Katrinka will format to a spreadsheet.
- Marcia, as a presenter, felt it went well, and should stay as a one day workshop. She will be available during August 2026 for scheduling.
- Trustees 101 will be offered at the 2026 Conference.
- Attendees were mostly new Trustees.
- One person showed interest in joining the Ed. Committee. Cathy followed up with an e-mail.
- Tammy suggested a link to the Trustees Manual on the registration form.
- Cathy will pursue grant sources to print the Manual.

- Tammy suggested a link to the Trustees Manual on the registration form
- Cathy will explore grants to fund printing of the Manual.
- Distribution, if printed, was discussed. Last time it was by ILL van.
- Connie questioned if a different format than the 3 hole punch should be considered.
- Jeanne suggested the Newsletter as a way to publicize the Manual.
- The Trustees Manual is due for an update in 2026.

**Other Business:**

- Cathy checked with members to be sure e-mail list is current. Katrinka will be added. Ashley deleted.
- Jeanne brought the vandalization at the Northfield Library to the Board's attention. It was decided that insurance would cover the damage, so no donation was appropriate.

**Next Meeting:** Tuesday, September 16, 2025 at 10:00 AM via zoom.

**Adjournment:** Tammy made a motion, seconded by Renee, to adjourn the meeting at 11:05. All in favor. Motion passed.

**Respectfully submitted,**

Sue Nieman, Secretary

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