

On Zoom
May 20, 2025

Present: Cliff Blake, Mark Branoff, Cathy Harvey, Tammy Hooker, Janet Hromjak, Connie Kirwin, Renee Mallett, Marcia McLaughlin, Sue Nieman, Jeanne Palleiko, Kathy Parenti, Katrinka Pellecchia.
Absent: Conrad Moses, Sue Whitbeck, Ann Xavier.

Cathy Harvey called the meeting to order at 10:00 AM.

Minutes: Sue Nieman noted that she had corrected Janet's name as Co-Chair of the Conference Committee. Cliff Blake made a motion, seconded by Marcia McLaughlin, to accept the Minutes of April 15, 2025. All in favor. Minutes approved.

Gatherings:

- *Newbury/Pillsbury - May 12th.* Facilitated by Connie and Jeanne. 39 attended, including Trustees, Friends and Library Directors. A good discussion of the following: Book Challenges, Personnel (Hiring new Directors), Friends Utilization (Donations, Promoting Library Image, Advocacy) and New construction.
- *Minot-Sleeper, Bristol - September 9th, 10AM - Noon.* Facilitated by Sue Nieman and Ann Xavier. Rosemary D'Arcy will lead discussion.
- *Barrington - October 25th.* Facilitated by Susan Gaudiello and Cliff Blake.
- *Hooksett - Date TBA. Friends Gathering.* Tammy Hooker will organize, Cathy Harvey will help facilitate. Invite Friends through Library Directors or Trustees; Connie will help with promotion and send procedure; Set up a new template for registering Friends; Katrinka recalled a Friends Plus gathering for Trustees and Friends, splitting into 2 groups for discussion; Newsletter deadline is June 6th.
- **Discussion:** Jeanne stated that co-hosting gatherings works well; Marcia reminded Board that any library, no matter the size, is eligible for 3 Alternates. Alternates are helpful to reach a quorum; Cathy said many are not familiar with RSA's; Katrinka stated that elected officials (Trustees) cannot be removed without a court procedure.

Conference:

- Tammy thanked everyone involved in making the conference a success.
- A final date has not been booked for 2026 at the Doubletree. A possibility is Wednesday, May 27, 2026.
- Cliff stated that the sponsors he talked with were very happy with the conference.

- Comments indicated a need for more screens and speakers in the Armory, also a wireless mic in breakout rooms.
- Some speakers and sponsors asked to return in 2026.
- Cliff requested that evaluation comments be sent to the Board. Tammy will do this.
- It was determined there were enough seats in the Armory.
- More QR codes will be used next year to conserve paper and printing.
- *Conference Financial Report*
- ▶ Marcia acknowledged the thoroughness of Jeanne's report, and how helpful it will be in planning financially for 2026.
- There was a \$6000. deficit after all conference expenditures.
 - Food expenses - income from registrations does not cover; Discussion about ways to correct this - Increase conference fee from \$65./\$85.; At a sponsor table, if there is more than one person, extras need to pay for their meal.; Presenters attend for free and get lunch - change?
 - Parking went well.
 - Membership lists - Sponsors have requested NHLTA membership lists, which have not been given out. Members would have to agree to do this. Suggestions were an "opt in" on the registration form or charging for lists. No decision was made.
- ▶ Marcia asked all Ed. Committee members to provide input on costs for 2026 and bring them to the Conference committee. Decisions will be recommended to the Ed. Committee before a final decision is made.

August Board Meeting and Trustees 101:

- ▶ Both events at Triangle Park.
- ▶ Trustees 101 on Tuesday, August 5th. Facilitated by Marcia and Kathy P.. Volunteers - Cliff and Ann. Tammy made a suggestion that an introduction to Wild Apricot be a part of the presentation.
- ▶ In person Board Meeting on Wednesday, August 6th.

Graduate Fellowship:

- ▶ Jeanne reported that Meghan Bowen has been awarded a scholarship.

The next meeting of the NHLTA Education Committee is on June 17th at 10:00AM on Zoom.

Adjournment: Tammy made a motion, seconded by Janet to adjourn the meeting. All in favor. The meeting was adjourned at 11:13 AM.

Respectfully submitted,
Sue Nieman, Secretary
NHLTA Education Committee