

NHLTA Education Committee Minutes

On Zoom

March 18, 2025 at 10:00 AM

Present: Cathy Harvey, Chair, Cliff Blake, Mark Branoff, Janet Hromjak, Connie Kirwin, Marcia McLaughlin, Sue Nieman, Jeanne Pallieko, Kathy Parenti, Sue Whitbeck, Ann Xavier.

Cathy Harvey called the meeting to order at 10:00 AM.

Minutes: The Minutes were amended to state “All sponsors have paid except for one.” Jeanne Pallieko made a motion to accept the Minutes as amended. Janet Hromjack seconded the motion. All in favor.

Conference: Janet Hromjak gave an update in Tammy Hooker’s absence. She requested including Ashley Methot for our April meeting, and getting Minutes.

- 10 workshop introductions are accounted for, and Cliff has written scripts; 5 more volunteers are needed. Marcia, Sue W., Cathy, Mark and Sue N. will fill the open slots. Feedback from last year indicated that questions be held until the end of the workshop. Other conference volunteers will be identified at the next meeting.
- Jeanne, Tammy and Janet will meet at the Doubletree on March 25, 2025 to check table locations and other logistics.
- 76 registrations have been received, so far. 13 new memberships, which are pending, have not paid yet. There have been few complaints about changing to credit cards only. Cliff pointed out that reminders would be helpful before registration closes on April 17. Janet stated that it is done one month before, and then closer to April 17th.
- Jeanne has mailed the check for the Keynote Speaker’s fee.
- Saving on copies and paper and adding technology this year has been a goal; Marcia will review changes in her opening remarks.
 - Sticker on back of ticket for free parking; therefore both front and back need to be scanned upon checkout.
 - Lunch options simplified: Pasta will receive a ticket, Chicken will not.
 - Round tables will have copy of Agenda, last year’s Minutes, and Directors to vote upon, rather than individual copies.
 - Credit cards only for registration
 - QR codes used for map, event documents.
- The Stuffing Party will be held on April 30, 2025 at 10:00 AM at 25 Triangle Park Drive, Concord. Bags will be used this year for efficiency. A light lunch will be provided.
- New Board Members Orientation will follow the stuffing, including Jeanne and Cathy.

Regional Gatherings:

- April 9, 2025 - Chesterfield
Registration closes on April 2nd; a spreadsheet of attendees will be sent to Cathy and Library Director Clay Lasher-Somers.

- May 12, 2025 - Newbury - Pillsbury
Open to West of the Merrimack and Upper Valley
- The Trustees of Minot-Sleeper Library would like to hold a Gathering in the Fall. Sue Nieman will ask for a date and report back.
- Connie explained the process for planning a Gathering.

Town Elections of New Trustees

- Copies of the Trustee Manual should be handed out to all Trustees
- Jeanne suggested that information to take old members off and add new members should be available. Ashley will be asked to post the tutorial from Trustees 101.

Future Workshops:

- August 5, 2025 at 10:00 AM at Triangle Park - Trustee Orientation
- Marcia stated that Michelle Elbert will be resigning from NHLTA, and she needs another person to help her present on 8/5. Cathy Harvey volunteered to do it.
- Cathy shared information about 2 workshops presented by Trident and Ian Davis, NBRC, covering fund raising and grants, respectively. It was decided that neither would be pursued at this time.
- Possibilities for the Fall or later are Budget/Finance or Personnel Issues.

Executive Order:

- Marcia briefed members on the Executive Order to defund the Institute for Museum and Library Services, and the effect it could have on NH libraries.
- A statement was posted on the NHLTA website and list serve.
- Mindy Atwood, Asst. State Librarian, wrote an update.
- Mindy, with Library Directors, are creating a petition in support of Federal funding for IMLS, asking that elected officials monitor the situation. Also to work with the State to continue funding for programs affected.
- Contacts were discussed to stay informed. Marcia will contact legal services at NHMA for an opinion on the petition's legality/not unduly influencing voters.
- Mindy will send the petition to Library Directors, and they will bring it to their Trustees for approval. It will then be available in the library for patrons to sign.
- The petition will be sent to elected officials at the federal and state levels.

Adjournment:

Marcia made a motion, seconded by Ann, to adjourn the meeting at 11:15 AM. All in favor.

The next meeting of the Education Committee will be on April 15, 2025 at 10:00 AM.

Respectfully submitted,

Sue Nieman, Secretary
NHLTA Education Committee

