

NHLTA EDUCATION COMMITTEE MEETING

September 17, 2024

Present: Rosemary D'Arcy (chair), Marcia McLaughlin (NHLTA president), Kathy Parenti, Janet Hromjak, Jeanne Palleiko, Patricia Pustell, Mark Branoff, Debra Ackerman, Connie Kirwin, Cathy Harvey

Rosemary D'Arcy called the meeting to order at 10:00 AM,

Kathy Parenti made a motion to accept the minutes of August 20, 2024 as amended, seconded by Marcia McLaughlin. The minutes were unanimously approved as amended.

2025 Annual Conference Planning

Janet Hromjak presented several updates. The conference will be held on May 1, 2025 at the Doubletree hotel because it has the size and the number of breakout rooms that the conference requires. Ashley from NHMA will be signing the contract and the cost is about \$33,000. NHLTA may have as much as \$5,000 to \$6,000 in overage cost depending upon sponsors.

One person was interviewed for a keynote speaker last week and another is being interviewed this week.

RFP has been updated and sent to Rosemary. Ashley from NHMA is working on a timeline for the conference.

Janet Hromjak has added 26 names to the list of possible speakers to the 69 names that are currently on the list.

Tammy Hooker is checking to see if school librarians would like to be included.

The registration price has been raised to \$65.00 for members and \$85.00 for nonmembers.

Sponsor prices have not been raised for a while so the sponsorship prices have been raised \$25.00 to \$50.00. There have been no complaints. A tote bag sponsor has been added to be able to eliminate the folders. That will be an \$800.00 sponsorship.

SNP is paying for the keynote speaker. Milestone is paying for the lunch. One workshop sponsor has committed so far WV Engineering. TD bank and Stibler has agreed to do exhibits. Next year the committee will look at the possibility of multiple sponsors for one event and a generic sponsorship may be added. Forty sponsors have been added this year as possibilities. Sponsors may be able to pay by credit card and through Wild Apricot.

It was decided that any room reservations for the conference work day would be made by the conference chairs and the reservation is made through Healthtrust, the owners of the building. Marcia will send the form that needs to be used to the conference chairs. Marcia will continue to order lunch for the work day before the conference because she has the credit card.

2024-2025 Workshops and Regional Meetings

There are only two regional meetings in addition to the awards ceremonies scheduled this year:

October 5 – Ossipee Public Library hosted by Pat Pustell, Anne Chant, Rosemary D'Arcy. About 20 people have signed up so far. Rosemary will reach out the week before to coordinate questions from the attendees. Jeanne reminded that color copies of hand outs are expensive and to send her any receipts. NHMA will send the registration to Rosemary by September 30th which will include registrants and list of questions.

October 22 – Wadleigh Memorial Library – facilitated by Connie Kirwin and Janet Hromjak. Janet reported that the room, the design of the seating in the room and food have been decided.

Leadership Transition

This meeting was Rosemary D'Arcy's last meeting and Cathy Harvey will transition to chair. Another zoom meeting will be set up to help with the transition and Cathy Harvey will give her questions to Rosemary D'Arcy, Connie Kirwin and Marcia McLaughlin before the meeting.

Committee Membership

Debra Ackerman introduced herself and she will be representing the communities in the Northern part of the state.

The committee consists of:

1. Cathy Harvey, chair
2. Michelle Elbert – on leave until January
3. Tammy Hooker – Co-Chair of the 2025 conference
4. Janet Hromjak – Co-Chair of the 2025 conference
5. Connie Kirwin - Communication Chair and Historian
6. Renee Mallett
7. Kathy Parenti – Governance Chair
8. Mark Branoff
9. Marcia McLaughlin, NHLTA President
10. Conrad Moses – Tech Support
11. Jeanne Palleiko – NHLTA treasurer
12. Pat Pustell
13. Debra Ackerman
14. Ashley Methot – NHMA liaison

Debra Ackerman volunteered to serve as secretary.

Next meeting date is October 15 2024, 10 AM via zoom. Marcia D'Arcy sets up zoom calls and she will need to know of any changes in email addresses.

Motion to adjourn was made by Janet Hromjak and seconded by Kathy Parenti and was accepted unanimously. Many thanks to Rosemary D'Arcy for her excellent work on the education committee.

Respectfully submitted.

Cathy Harvey