

NHLTA Education Committee Minutes – Tuesday, November 21, 2023

Present: Anne Chant, Rosemary D’Arcy, Deb Caplan, Pat Pustell, Dee Santuso, Kathy Parenti, Janet Hromjak, Tammy Hooker, Mark Branoff, Michele Elbert

Absent: Connie Kirwin, Conrad Moses, Katrinka Pellecchia, Renee Mallett, Cathy Harvey

1. Minutes of October 17, 2023: Pat made a motion to approve the minutes. Dee seconded. The motion passed.
2. 2024 Annual Conference
 - a. Request for Proposals is going out on Monday, November 27. Proposals are due early January, and people will be notified at the end of January.
 - b. Mark suggested Cordell Johnston to present at the conference: “Meeting Minutes Madness” was his topic at a conference Mark attended. Mr. Johnston presented in 2018 at our conference. Mark will send his contact info to Ashley, and she will send him an RFP.
 - c. Please pass any suggested presenters to Ashley.
3. Workshops and Regional Meetings – schedule and planning
 - a. Connie suggested (via email) a regular schedule for regional meetings, quarterly, as well as zoom information sessions/meetings. The zoom sessions might be held four times a year as well, on different months from the in person meetings. Begin in 2024. Currently, we do two to three regional meetings per year.
 - b. Rosemary is asking committee members to choose one of these meetings to organize, and to suggest topics for zoom sessions.
 - c. Michele suggested regional gatherings for trustees just to get together and converse. Rosemary thought we could provide a forum for trustees. Michele has gone into her own library to guide the trustees. She spent about an hour each time doing this.
 - d. Deb and Rosemary will do a session at the annual conference on hiring library directors.

Nest meeting: IN PERSON Wednesday, December 6, 2023, after the full board meeting, at 25 Triangle Park Drive, Concord. No Education Committee meeting on December 19.