

New Hampshire Library Trustees Association- DRAFT

Board of Directors Meeting - via ZOOM

Wednesday, March 1, 2023, 10 am.

Attending: Marcia McLaughlin, Katrinka Pellecchia, Anne Chant, Deb Caplan, Mark Branoff, Kathryn Parenti, Connie Kirwin, Conrad Moses, Rosemary D'Arcy, Deb Hoadley - NHLA VP

Absent: Tammy Hooker, Renee Mallett, Michael York - State Librarian

Marcia called the meeting to order at 10:02 am.

Minutes: Katrinka moved to accept the minutes as presented; Deb C. seconded. All in favor, none opposed - PASSED. Kathy will be absent from the April director's meeting; Rosemary graciously agreed to be the minute taker.

Treasurer's Report: Monthly report for February was reviewed. Mark said he'd received a \$400 check from Milestone Engineering to sponsor all the roundtables. Connie asked if someone would be sending Mark a list of all the groups sending in money. Katrinka said she would send a complete list. Mark also said he renewed Constant Contact for another year at \$637. He also said the \$1000 scholarship was still pending as the recipient would not enroll due to illness. She was hoping to be able to enroll after the deadline.

Mark also noted he had not yet received the grant from the NH Charitable Foundation due to some backlog.

Kathy moved to accept the February treasurer's report; Connie seconded. All were in favor, none opposed. PASSED.

There was some discussion regarding the Lillian Edelman account, which provides grants to trustees in COOS County to continue and encourage engagement with NHLTA. Mark thought there was around \$600 left but would get an accurate number to be included in the March report. The money is used for travel expenses to the conference. There were 4 people who took advantage of this for the 2022 conference. The amount currently awarded was \$100; there was some discussion about lowering the amount. In the end Conrad made the motion to reduce the amount to \$75; Connie seconded. All were in favor, none opposed - PASSED.

State Library: Nothing to report as Michael York was absent.

NHLA: Conrad reported the February meeting was short, new chairs were introduced, bylaws and procedures were reviewed. Deb H. concurred and said the goal was to make sure all the language was inclusive and equitable. She stated the NHLA conference was May 4 & 5, registration was open, they are getting exhibitors on board and sessions are coming together. She noticed there was no mention of HB514 on the agenda and wanted to update all. It is a bill that is relative to the dissemination of obscene material by schools and institutions of higher learning. This type of bill passed in Florida and allowed for school librarians, nurses, educators to be jailed for promoting "inappropriate materials"; public librarians will be the next target. This bill will go before the full house on March 9, 2023. The NHLA has employed the help of "Every Library" to not get this type of bill approved. They are asking anyone who cares for libraries to oppose this bill. Marcia asked if the NHLTA should take a stand. Conrad made the motion to oppose HB514; Rosemary seconded. All were in favor, none opposed. PASSED

Education Committee - Annual Conference Update: Deb C. stated the conference was on schedule; the agenda was set and in Katrinka's hands. Pat Pustell (of the Education Committee) was still reaching out to non-profits. 4 exhibit tables were booked by non-profits; Deb C. asked Ashley Methot about the number of tables allowed. The room can fit 15 tables along with the buffet and registration tables. Katrinka said there were 8 tables left. Rosemary said they were about finished - the draft brochure looks good. Connie stated the Constant Contact message is completed and she will test it then send it out.

Communications: Connie stated the website has been updated to include conference information. Renee can update the Facebook page with all the information as well.

Newsletter: Katrinka said the deadline for copy was March 3, 2023. Anne and Renee have committed to submitting articles and the conference will be featured. The newsletter will feature the conference too.

Governance: Anne stated the committee would like to recommend the following: #1 - An addition to the policies - *"The NHLTA board shall partner and/or cooperate with other organizations and institutions whose mission and objectives are in accord with those of NHLTA"*. This gives the board permission to cooperate with other organizations, like a pathway to do so in the future. Marcia made the motion to accept the addition; Katrinka seconded. All were in favor with none opposed - PASSED. #2 - A change to the bylaws: *"Roberts Rules of Order shall serve as the reference guide as to parliamentary procedure in the conduct of meetings"*. This is a change from using "The Standard Code of Parliamentary Procedure" by Alice Sturgis. All felt the current reference was too obscure to use any longer. Rosemary made the motion to accept the bylaw change; Connie seconded. All were in favor, none opposed - PASSED. Connie noted this item should be in the newsletter and mentioned at the conference to be voted on at the annual business meeting. #3 - They would like to recommend the board does not change the annual dues amount of \$30 for NHLTA membership. NHLTA is on solid financial ground and the committee feels that the dues should remain the same. Connie noted if there was a change, it would have to be voted on at the annual business meeting. Rosemary made the motion to accept item #3; Katrinka seconded. All were in favor, none opposed - PASSED. #4 - The committee would like to nominate Mark and Conrad as the slate of nominees as directors of NHLTA, to be presented at the annual meeting. Connie made the motion; Rosemary seconded. All were in favor, none opposed - PASSED. Katrinka was up for renewal but did not want to continue with her position on the board. She would continue on the Communication committee for a year to train the person taking over the newsletter, etc.

Mark inquired about approving the budget at the annual meeting. Connie replied the board approved the annual budget in April and it is then brought to the annual meeting for a vote.

There was a discussion about sending the financial report to the liaisons to the NHLTA. After some discussion Conrad made the motion to include liaisons in the financial report email; Deb C. seconded. Marcia, Conrad, Deb C., Anne, Rosemary, Katrinka and Kathy voted in favor; Connie opposed - PASSED.

OLD BUSINESS:

Facebook Update: Nothing to report as Renee was absent.

NEW BUSINESS: Topic recommendations for the Retreat: Recruitment, succession planning, strategic plan will be the topics with Tom Ladd as facilitator.

NH Center for Non-Profits: Connie note NHLTA has been a member for years but has never taken advantage of the membership. Their website has a great number of excellent resources. Connie noted the membership allows for discounts for programs. Mark noted the Center for Non-Profits had previously sent emails asking for the NHLTA director names but he hasn't received one in some time. Connie thought a small article in the newsletter pointing to the website might be a good idea. Someone needs to figure out how the board can access the discounted program rates. All were encouraged to poke around the website.

OTHER BUSINESS: none.

The meeting adjourned at 11:22 am. Katrinka made the motion; Deb C. seconded. All in favor, none opposed - PASSED.

Next meeting:

The April 5, 2023 meeting is via Zoom at 10:00am.

In person retreat - May 23, 2023 - Common Man, Concord 10am-3pm.

Respectfully submitted,
Kathryn Parenti