

**NHLTA Board Meeting
Wednesday, February 2, 2022
Via Zoom**

ATTENDING: Susan Bartlett, Lara Berry, Mark Branoff, Deb Caplan, Anne Chant, Rosemary D’Arcy, Lisa Houde, Connie Kirwin, Marcia McLaughlin, Katrinka Pellecchia, Mike York

EXCUSED: Tammy Hooker, Conrad Moses

1. The meeting was called to order at 10:00 am by President Marcia McLaughlin.
2. Announcement: Susan is stepping down as Secretary. Connie will take minutes for this meeting.
 - Corrections were made to the December 2021 and January 2022 minutes. Susan will send amended minutes to the board. MOTION TO APPROVE DECEMBER AND JANUARY MINUTES AS AMENDED/Marcia; SECOND/Deb; MOTION PASSED/one ABSTENTION
3. Treasurer’s Report – Mark
 - Renewed domain name *NHLTA.com*. This will prevent anyone else from purchasing the name. NHLTA operates under the domain name *NHLTA.org*. Connie will ask Dale (Piper Webs service provider) how to redirect an internet search for *NHLTA.com* to *NHLTA.org*.
 - There was a lack of activity of scholarship applications for workshops. We need to advertise the deadline for Summer session applications. Scholarship discussion moved to new business.
 - MOTION TO ACCEPT TREASURER’S REPORT/Katrinka; SECOND/Rosemary; MOTION PASSED
4. State Library Report – Michael York
 - Met with Congressional representatives Kuster and Pappas regarding ARPA grants
 - HB 1529— bill requiring background checks for library staff and volunteers — is in committee with a hearing on February 10, 2022. It is expected that the bill will be voted ITL (Inexpedient to legislate) meaning it is killed.
 - Discussed petition warrant article that is circulating on town ballots in the Monadnock region. The article would require libraries to be a depository for all curriculum materials used in the school districts. Mike is recommending an annotated bibliography developed by the school board as a solution.
 - Working on NH biennium budget.
5. NHLA Report – Lisa
 - No report this month. Lisa will have a written report for March.
6. Committee Reports
 - Education
 - Annual Conference - Deb/Rosemary
 - ✓ David Paige requested that his stipend for the Keynote and Plenary session be donated to United for Libraries (division of the ALA). MOTION TO DONATE \$1500/Lara; SECOND/Renee; MOTION PASSED

- ✓ Most of the presenters have been secured. Diane Hathaway, library director, Goffstown Library, will present Human Library workshop. Contacted Tom Ladd to lead the Roundtable on Policies; waiting for response.
- ✓ Education committee will write a plan for standardized honorarium fees for conferences.

Trustee workshops/roundtables

- ✓ Connie - Communication Committee recommendations on outreach and communications with the membership: 4 regional meetings (in-person or virtual) and 2 workshops.
- ✓ Marcia has reserved the meeting rooms at NHMA in Concord for Orientation on Monday June 13 and Budgeting on Tuesday August 9. Lara noted that she would not be available for the Budgeting workshop on that date.
- Communication – Connie
Added Listserv Administration to the job description for the Communications Committee.
- Governance – Marcia announced that Anne is new Chair. Anne proposed change to Policy A3.3.

A3.3 Responding to Emails, Phone Calls and Other Inquiries

NHLTA does not communicate by phone or text and is unable to make site visits. When responding to emails, Directors must identify themselves properly and communicate in a responsible and informed way, since what they say may be interpreted as NHLTA opinion or policy. NHLTA does not offer legal advice, nor does NHLTA mediate disputes.

MOTION TO ACCEPT CHANGE/Anne; SECOND/Susan; MOTION PASSED

7. Old Business

Email blast was sent to the membership on Feb 1 containing a follow-up letter with survey results about HB 1529 and NHLTA's statement to oppose the bill.

8. New Business

- Mark led the discussion regarding changes to the number of scholarships. In anticipation of over \$8,000 in the McKay fund after the NH Charitable Foundation (NHCF) grant is received, he proposed that NHLTA award one scholarship for \$1,000 for Summer semester and three scholarships for \$1,000 for Fall semester. It was decided that the Scholarship Committee will discuss and make a recommendation which Mark will present at the March meeting. Mark agreed to write an article about scholarships for the Spring newsletter in March.
- Susan's proposal for a Diversity, Equity, and Inclusion Committee was tabled for a future date.
- New Directors – Marcia
 - ✓ NHLTA needs to fill three positions on the board. Need help from current board members to make recommendations of nominees. There was a suggestion for a "Help Wanted" ad with specific needs and skills to be published in the newsletter and posted on the Listserv. Also suggested was talking to Mike York and Lori Fisher for recruitment advice.
 - ✓ Marcia stated the need for a secretary. She clarified that the content of the minutes should be a summarization of the discussions and a record of motions, actions and decisions.

9. MOTION TO ADJOURN/Renee; SECOND/ Katrinka

10. Next meeting – March 2, 2022 via ZOOM

Minutes submitted by Constance Kirwin, Acting Secretary