

New Hampshire Library Trustees Association

Board of Directors Meeting via Zoom

Wednesday, May 6, 2020, 10:30 am

Attending: Lara Berry, Mark Branoff, Deb Caplan, Anne Chant, Jan Clark, Nancy Court, Susan Gaudiello, Connie Kirwin, Conrad Moses, Katrinka Pellecchia, Bert Saul; Amy Lappin, NHLA liaison, Renee Mallet, prospective board member

Susan called the meeting to order at 10:30.

Motion to accept the minutes of the March meeting as amended (Conrad/Connie). PASSED.

Motion to accept the March/April Treasurer's Report (Katrinka/Nancy). PASSED. Motion to send the proposed 2020-2021 budget to the NHLTA membership for approval (Anne/Connie) PASSED.

NHLA Report. Amy and Lori Fisher were guests on NHPR's The Exchange, talking about the things libraries are doing for their communities; they also had phone meetings with NH's representatives in Congress. NHLA is continuing to work with New England Library Association on a joint meeting in October, which is still on at the moment. NHLA needs to have their annual business meeting. They have formed a Sustainability Committee. The consensus about reopening is that it will be a local decision.

Small Libraries Summit. Lara described it as more of a forum than a summit. Reopening was discussed, the emphasis was on caution – libraries should be careful not to open too quickly as there is the possibility that cases/deaths could increase in June. Libraries should make sure that their trustee boards are unified in when/how reopening will happen. A lesson that Lara has learned from running the forum was that there should be two people running it: one to host/moderate and one to do the technical stuff. Small libraries (libraries serving communities of less than 3000) feel somewhat at a disadvantage right now as they don't have the budgets. However, they do know their communities and are doing things such as calling on patrons to check on them during this time.

Governance. The board had voted by email to elect Deb Caplan to the board. Motion to ratify the email vote (Connie/Anne) PASSED. As there will not be an annual meeting this fiscal year, an email will be sent to the full membership with a link to Survey Monkey to approve the slate of board directors, the budget and the minutes from the 2019 annual meeting. The slate for presentation for membership vote in May is: Connie Kirwin, Nancy Court, Anne Chant, Deb Caplan and Renee Mallet. Motion to approve the Slate of Directors for the Board (Lara/Bert) PASSED.

Education. Amy said she would bring the suggestion of NHLTA partnering with NHLA on a conference to her board. It was agreed that a date for the 2021 Conference should be decided on before the June board meeting – either Tuesday, May 11 or May 18. The two Virtual Roundtables held in April were very well-attended; according to the evaluations, people would like more – especially the more remote libraries. Format was discussed – it was recommended that we try to do smaller groups (25-50) and perhaps do more of a webinar style. Lara's statement about having two hosts was echoed. The Orientation scheduled for June 13 will be virtual. Liz Tentarelli and Susan will run it. Participants will be required to view the three-part webinar on the NHLTA website beforehand. There will be another session added in June during the week. They will also recommend no phone-ins.

Communication. The website statistics look good, Conrad want to look at Google Analytics to get better data. The low number of LISTSERV users is a concern. Katrinka plans to do a summer newsletter – copy deadline is the beginning of June.

New Business. The board voted in favor of holding the Annual Awards this year – sending out the announcement by email in June, with a nomination deadline of mid-August. There was discussion about the laptops, which are mostly used during the Conference – we should be getting more use from them and keep them updated, so if a board member needs one to attend a meeting via Zoom, we can loan them one. Zoom subscription – currently Bert and Susan each have a basic membership for \$14.99, going month to month. Tech Soup currently has a promotional discount on Zoom. Motion to have the board sign up for an account for one year, which allows meetings of up to 100 and two hosts, board president and one other, (Nancy/Connie) PASSED.

Motion to adjourn (Bert/Connie) PASSED. The next board meeting will be Wednesday, June 3 at 10 am.

Respectfully submitted,
Katrinka Pellecchia