

NEW HAMPSHIRE LIBRARY TRUSTEE ASSOCIATION

Board of Directors Meeting Minutes

August 7, 2019 10:30 am

NHMA, 25 Triangle Park Drive, Concord, NH

Present: Mark Branoff, Susan Gaudiello, Connie Kirwin, Ed Moran, Conrad Moses, Katrinka Pellecchia, Bert Saul; Michael York. Excused: Lara Berry, Jan Clark, Marty Davis

Susan called the meeting to order at 10:35 A.M.

Secretary's Report: MOTION: (Connie /Bert) to accept the minutes of the June meeting as amended. PASSED. Ethics and Conflicts of Interest statements were signed.

Treasurer's report: MOTION: (Conrad/Ed) to accept the Treasurer's reports for June and July 2019. PASSED. Mark made a motion to reappoint William Shea (public accountant) to prepare the financial report and prepare returns. Conrad seconded. PASSED.

NHLA Report: Christine Frieze could not attend. We need to have interaction with NHLA; it would be good if a NHLTA board member could attend the Nov 1 NHLA meeting, when there will be discussion on the census.

Committee Reports:

- **Education:** There was discussion of the pros/cons between holding the conference in Manchester vs Concord. MOTION: (Bert/Katrinka) to move the 2020 Annual Conference back to Grappone Center in Concord; the date will be Tuesday, May 12. PASSED. Overall, the evaluations of the 2019 Conference were positive. There will be a fall workshop on the Trustee/Director relationship. Regional meetings are scheduled for the Seacoast area and Moultonborough; a North Country Orientation/Regional Meeting will be held in Gorham.
- **Communication:** The website is up and running.
- **Governance:** The committee will be interviewing three candidates for the Board in August: Susan Frankel, Barrington; Ann Chant, Tamworth and Dominic Albanese, Enfield.
- **Executive:** The committee met earlier to discuss the award nominations; the individual winners will receive complimentary registrations to the 2020 conference. MOTION: (Katrinka/Bert) to accept the following as winners of the 2019 Annual Awards -- Goffstown Public Library, Library of the Year; Friends of the Lincoln Library, Sue Palmatier Award; Tammy Hooker (Hooksett), Trustee of the Year; Donna Dunlap (Hopkinton), Director of the Year; Carolee Davidson (Chichester), Special Library Service Contribution Award. PASSED.

NHLA Liaison: Marty needs to step back from responsibilities while he is recovering from surgery. Ed agreed to take his place as NHLA liaison and will attend the NHLA Executive Board meetings.

New Business: MOTION: (Conrad/Katrinka). To approve the revisions to the Job Descriptions and the changes to the procedures for contract approval and director discipline. PASSED.

There was discussion regarding revising the 2019-2020 Board meeting schedule. A motion was made (Susan/Connie) to meet in September, November, January, March, April and June. PASSED. The board will decide at the September meeting whether to have a planning session in December.

State Library Report: Michael York reported that things are going well with the implementation of the new ILL system. Lori Fisher has been working to get NH state reps to libraries – Annie Kuster recently visited Hopkinton. Later this month, Mike and Lori will attend the National Book Festival at the Library of Congress in Washington, DC. They have met with census people – Mike doesn't see any new issues; NH usually has good participation in the U.S. Census. ListServe is still having problems.

Next Meeting: Wednesday, September 4

Hospitality: Conrad, Jan

Respectfully submitted,
Katrinka Pellecchia