

# NEW HAMPSHIRE LIBRARY TRUSTEE ASSOCIATION

## Board of Directors Meeting Minutes

9:30 AM

5 December, 2018

NHMA, 25 Triangle Park Drive, Concord, NH

Present: Mark Branoff, Mary Castelli, Jan Clark, Susan Gaudiello, Connie Kirwin, Ed Moran, Conrad Moses, Katrinka Pellecchia, Bert Saul; Guests: Michael York; Excused: Marty Davis

Mary called the meeting to order at 9:40 A.M.

**Secretary's Report:** MOTION: (Susan/Mary) to accept the minutes of the November meeting. PASSED.

### **Treasurer's report:**

MOTION: (Susan/Conrad) to accept the Treasurer's report for November 2018. PASSED.

### **Updates:**

- **Governance:** The report was sent by email and is attached.
- **Education:**  
The site contract which was approved by the board was signed last week; the deposit was paid. The cost of hiring fire attendants @ \$48.11/hr was discussed.
- **Regional Meeting Spring Schedule:** To be decided.
- **Stratham Trustee of the Year Presentation:** The library went ahead and held their own celebration, Katrinka dropped the plaque off earlier this week.
- **NHMA Contract:** There is a 2% increase in this year's contract. There was discussion about the date dues are sent out. MOTION: (Katrinka/Jan) To have NHMA send out dues no later than May 1. PASSED. The second notice will be sent out no later than August 15. There was a discussion about doing a two-year contract, or to get it earlier or extend it to January 31 to avoid the year-end rush. MOTION: (Katrinka/Connie) To approve the contract as discussed. PASSED.

Michael York reported that the State Library is deep in negotiations with the Interlibrary Loan vendor – the new system will actually interact with larger libraries to see if the library actually does have the book. The new system will be implemented in 2019. There was discussion of having the State Library participate in a round-table at the Spring Conference.

**Next Meeting:** Tuesday, Jan 8

**Hospitality:** Susan, Katrinka

Respectfully submitted,  
Katrinka Pellecchia