

## **NEW HAMPSHIRE LIBRARY TRUSTEE ASSOCIATION**

### **Board of Directors Meeting Minutes**

**10:30 AM**

**November 7, 2018**

NHMA, 25 Triangle Park Drive, Concord, NH

Present: Mark Branoff, Mary Castelli, Jan Clark, Susan Gaudiello, Connie Kirwin, Ed Moran, Conrad Moses, Katrinka Pellecchia, Bert Saul; Guests: Sylvie Brikiatis; Excused: Marty Davis

Mary called the meeting to order at 10:40 A.M.

**Secretary's Report:** MOTION: (Conrad/Connie) to accept the minutes of the October meeting. PASSED.

#### **Treasurer's report:**

MOTION: (Susan/Bert) to accept the Treasurer's report for October 2018 and to file for audit. PASSED. Mark also reported that there have been 14 donations made to NHLTA in memory of Lillian Edelmann.

#### **NHLA Report:**

Sylvie reported that the conference at the Common Man in Plymouth on November 2 went well. Numbers were lower; she felt that the topic of diversity was perhaps not a big draw, but those who attended were very engaged. They have changed their bylaws regarding officer terms—officers are still elected in the fall, but they will not take office until January 1, which allows for a transition period. The next president (and liaison to NHLTA) will be Christine Frieze, asst. director at the Portsmouth Library. The board thanked Sylvie for coming to the NHLTA meetings this past year.

#### **Committee Reports:**

- **Governance:** There was no meeting this month; the next meeting is Thursday, Nov. 15.
- **Education:**  
The contract with the hotel for the Spring Conference is being worked on, needs to be signed before December. There was a discussion on signing authority.

The Regional Meeting in Rye went well, even though it was a rainy night. There was discussion of the Trustee Workshops that Terry Knowles handled; they are now being handled by NHMA, and there is a cost of \$90. There was a board discussion on whether or not NHLTA should do a "Terry Knowles" type of workshop on finances. Governance will discuss this at their next meeting.

The Gilford Regional Meeting – "Bring a Friend" is this evening. Approximately 40 people are signed up. The Workshop scheduled for Nov. 13 has 36 attendees so far.

Susan and Liz will tape the Orientation Workshop webinars this December; they will be available on the website in January.

The Education Committee is meeting after the board meeting – they will be working on the conference and also deciding how many regional meetings NHLTA should organize for next year. They are proving to be very popular, but a lot of work.

- **Communications:** Dale should have a website draft within a couple of weeks. Connie has organized the questions NHLTA receives into Resources and Education on the board notes page; the Ask Margaret columns are there as well. The copy deadline for the Winter issue of newsletter is Dec 3.

#### **Old Business**

- All but two of the award presentations have been held – East Andover (volunteer) is scheduled for Nov. 15, Stratham (trustee) will be sometime in December.
- The Dec. 5 retreat/planning update was discussed. There will be a ½ hour board meeting at 9:30; the retreat will be from 10 – 2:30 pm. Liz Tentarelli will moderate. The board discussed potential topics – How do we grow the board? How do we continue to do the good things we do? What should be our primary objectives in the coming year?

#### **New Business**

- There was a Motion to make \$100 donation in memory of Terry Knowles' husband to one of the charities specified in his obituary (Susan/Connie). PASSED. Connie will follow up with Marty's sister to see what would be an appropriate gift for Marty. The board signed cards for Terry and Marty which Mary will mail.
- As it was discovered that the Trustee of the Year Award is going to a trustee who is no longer on his board, there was discussion of revising the qualifications for the award to specify that the award should go to a trustee who is currently serving. Governance will discuss this at the next meeting and bring forward a draft for the board's approval.
- There was a lively discussion of who may use the NHLTA Query function – basically anyone who is a member, trustee or library director. There have been some situations lately where NHLTA board members have felt uncomfortable or felt as though they've been placed in the middle of a disagreement.

**Motion to Adjourn:** (Jan/Bert) PASSED

**Next Meeting: December 5**

**Hospitality: Lunch will be provided.**

Respectfully submitted,  
Katrinka Pellecchia