

**NEW HAMPSHIRE LIBRARY TRUSTEES ASSOCIATION**  
**BOARD OF DIRECTORS MEETING**  
NHMA, Concord, NH  
January 10, 2018

Present: Gaudiello, Moran, Davis, Snelling, Branoff, Clark, Castelli, Pellecchia, Moses, Kirwin.  
Tentarelli, NHLA Liaison Sylvie Brikiatis

Absent: York.

Chair Gaudiello called the meeting to order at 10:35 a.m.

**Minutes: MOTION** (Castelli/Moran) to accept the minutes of the December 8, 2017 meeting. **PASSED** with edits.

**Treasurer's report:** Branoff's report for December was emailed. Branoff reviewed the Mildred McKay scholarship fund and the recent performance of NHCF (New Hampshire Charitable Foundation.

**MOTION** (Kirwin/Moses) to accept the Treasurer's report. **PASSED**

**Reports:**

- **Governance committee** is still working on revisions to the Policy Manual which they expect to present for Board approval at the February meeting. The committee is interviewing prospects for Board members.
- **Communications Committee** will have a new banner for the Newsletter. The new website template will appear in June. Gaudiello suggested that those interested attend a meeting before the March meeting to work on the website. The committee will be outsourcing the graphic production of March newsletter starting with the Spring 2018 issue. Copy deadline for March newsletter is March 1<sup>st</sup>.
- **Regional Meetings**, Moses has scheduled one in Hudson on April 3. Holderness will host one in April. Epsom and Kingston will also be scheduled for late March or early April.
- **Education:** Clark reported that 2018 conference is on track. Sponsorships are going well. Spring orientation workshop is scheduled at Hooksett from 10 -2 on April 28.

NHLA Brikiatis reported that NHLA is in process of upgrading their website. They are still working on advocacy with Lori Fisher as chair. Castelli will work with their advocacy committee as NHLTA's Legislative Committee chair. They are trying to get their policies and procedures in place.

**Old Business:**

1. **NHMA/NHLTA Contract for 2018.** NH Municipal Association will take on most of the Sponsorship work for a fee of \$10/month. The overall contract rate increased 3%. **MOTION** (Moses/Castelli) to accept the contract with NHMA. **PASSED**
2. **RETREAT:** Board Action plan for 2018 emailed to the Board. Branoff suggested that we ask Tom Ladd to work on a task force committee for membership in the northern part of the state. Brikiatis suggested we list committee opportunities for new members on their membership renewal form.

**New Business:**

1. (Gaudiello/Castelli) **MOTION** To outsource our copying services and donate the machine to a library and that Snelling call the copy service company and cancel our service contract. **PASSED**

Adjourned 12:30 p.m.

Respectfully submitted  
Carol Snelling  
Secretary

Hospitality for February: Jan Clark and Carol Snelling

**MOTIONS;**

- Approve the minutes of the December 8, 2017 meeting
- Accept the Treasurer's report
- To accept the contract with NHMA
- That Snelling call the Copy Service Company and cancel our contract.
- To outsource our copying

**ACTION ITEMS:**

- Finish Policy Document
- Two April Regional meetings
- Orientation session in April at Hooksett
- Form a task force to enhance membership in the North
- Cancel copy machine contract