

NEW HAMPSHIRE LIBRARY TRUSTEES ASSOCIATION
BOARD OF DIRECTORS MEETING
NHMA, Concord, NH
January 6, 2016

Present: Moran, Webster, Moses, Davis, Snelling, Larochele, Branoff, Simpson, Kirwin, Clark, Knight, Michael York, State Library Liaison, and the President of NHLA, Jenn Hosking.

Excused: Martineau, Gaudiello,

Meeting called to order by Vice President David Simpson at 10:04. The Pledge of Allegiance was recited.

Minutes: MOTION: (Webster/Clark) Minutes of Dec, 2, 2015 approved. **PASSED**

Treasurer's report: Report for December emailed. The 2015 Mildred P. McKay Library Scholarship Report was prepared and filed with the NH Charitable Foundation. **MOTION:** (Davis/Larochele) accept the Treasurer's report. **PASSED**

BRIEF REPORTS

Education: Clark gave the report, emailed

Governance: Webster report emailed.

Exit policy will be determined at the next Governance Committee meeting and presented at the next Board Meeting. Simpson said that we need to encourage local Libraries to have Exit Policies for their Trustees.

Communications: Newsletter is in the mail.

Finance: The Finance Committee is putting together a number of rules for awarding Scholarships. Davis and Simpson asked that the rules for scholarship be shared with the board for the sake of transparency and that a permanent copy be placed in the "red note book" So can be used by others if necessary.

Legislative: Pending. The Committee is determining our position on LSRs. The Drug Free Zone is not necessary since illegal is illegal.

Technology: There has been no activity on the NHLTA Listserv. Simpson requested that a second name be added as a back up to Concord Moses on the system he uses

NHLA: Moran said that we should study "Employees at Will" not for Directors but for other positions in the Library. The NHLA and NELA conference in October was well attended and very successful. ALA is holding their Midwinter conference in Boston this year. NHLA President Jenn Hosking will attend the chapter leaders forum at the Conference, as well other presentations.

NHLA will continue to offer the extended discounted to NELA membership with the 2016 NHLA membership.

Lichen Rancourt, Director of the Jackson Public Library, arranged with NHPR to start a trial series of promotion ads for public libraries in NH. The 10 seconds promotional ads will air during the Diane Rehm's book show every other Monday. NHLA Advocacy Committee supports this.

OLD BUSINESS

1. Governance Committee is putting an exit policy together
2. All Board Members need to be recruiting prospective Board Members. Webster asked that the Education Committee look over potential members for Committee members. Branoff suggested that we use the regional Trustee meetings to look for prospective members. It was suggested that we ask library directors for suggested members. Since we have over 900 members, we ought to be able to find Board Members.

3. **Code of Ethics:** Webster distributed the Code of Ethics Signature Form to members of the Board. This form is to be signed and returned to the Secretary and that the secretary be sure all have done so and report same

NEW BUSINESS

1. Approve the NHMA contract. **MOTION:** (Moran/Simpson) to approve the NHMA contract for 2016. Webster pointed out that the Education Committee should see the new contract so that they are aware of services that will be included. **PASSED**

Michael York joined the meeting:

- He reported that the celebration of the statue of Gov. Winant will be on June 20.
- Legislation (HB1508—libraries use TOR privacy software) needs to be studied.
- Meeting to discuss digitizing records, such as cemetery records to aid in genealogy searches.
- NH “1000 Books before Kindergarten” is an early literacy initiative that encourages families to read to their young children and to use the resources of their public libraries.

Meeting adjourned at 11:25 a.m.

Next meeting February 6, 2016.

Respectfully Submitted

Carol Snelling

February Hospitality: David Simpson and Ed Moran

MOTIONS

- To approve the minutes of November, 2015 meeting
- To accept the Treasurer’s report
- To approve the NHMA contract for 2016

ACTION ITEMS

- Governance Committee is putting an exit policy together
- Finance Committee to present a Financial policy on how to manage our reserves
- The governance and Legislative Committee work on a NHLTA position statement re: the LSRs affecting libraries.
- All Board Members need to be recruiting prospective Board Members