

NEW HAMPSHIRE LIBRARY TRUSTEES ASSOCIATION
BOARD OF DIRECTORS MEETING
NHMA, CONCORD, NH
May 6, 2015

Present: Moran, Webster, Moses, Davis, Snelling, Branoff, Simpson, Knight, Kirwin, Larochelle, Hallenbeck, Martineau, Clark, Lord, Gaudiello

Absent: Edelmann, Michael York, State Library Liaison

Guest: Mary White, Library Director at Howe Library, Hanover, representing NHLA

Meeting called to order by President Ed Moran, at 10:05 a.m. The Pledge of Allegiance was recited.

Minutes: **MOTION** (Webster/Davis) Minutes of April 1, 2015 approved. **PASSED**

Treasurer's report: Report for April; 2015 emailed. **MOTION:** (Lord/Simpson) to accept the Treasurer's report. **PASSED**

Hallenbeck requested that his name not be placed on the 2015-16 nomination slate. Webster expressed the board's gratitude for all he has done for NHLTA. Hallenbeck said he would continue to work with the NHLTA.

Committee Reports:

- Website: Webster noted the acknowledgement of New Hampshire's rating as number one in Libraries.
- Education: report emailed
- Governance: report emailed

Old Business:

1. Simpson is working on the solicitation letter.

New Business:

1. **Education:** we have 350 registered for our conference. The attendance numbers at the break-out sessions are fairly evenly spread. Sponsorships are nearly \$8500. Board members are to be at the conference between 7 and 7:30 a.m. The Orientations held in April went very well.
2. **2015-2016 Budget:** See attached.
 - Special projects 2160 \$2500 Branoff suggested getting a grant for the revised manual.
 - Travel leave at \$2200.
 - Technology reduced by \$125.
 - Scholarship Awards keep at \$4000.
 - Open Houses line doesn't change.
 - Publicity doesn't change

MOTION (Webster/Moran) that we accept the budget as presented and will be presented at the conference. **PASSED**

3. **Strategic Plan Update:**

MOTION (Simpson/Webster) to approve the emailed Strategic Plan. **PASSED**

Webster will update progress on the Strategic Plan at our next meeting to make sure we are on track.

MOTION (Gaudiello/Webster) to approve the revised Policy and procedure for NHLTA dues. **PASSED**

4. **Slate of Directors was presented:**

Mark Branoff, Windham
Janice Clark, Deerfield
Adele Knight, Dublin
Ed Moran, Bedford
Conrad Moses, East Kingston
Loring Webster, Brookline

MOTION (Webster/Kirwin) to accept slate of directors as presented. **PASSED**

5. **NHLA:** Mary White reported on the NHLA activities.

6. **North Country Roundtable:** Martineau reported on the recently held gathering at the Bethlehem Public Library. Many topics were discussed and there was a request for information on grant writing.

(Moses/Simpson) moved to adjourn

Meeting adjourned at 11:45 p.m.

Respectfully Submitted
Carol Snelling

Next meeting June 3, 2015 at NHMA

June Hospitality: Snelling and Lord

MOTIONS:

- To approve the minutes of April 1, 2015 meeting
- To accept the April 2015 Treasurer's report
- That we accept the budget as presented and will be presented at the conference
- To approve the emailed Strategic Plan
- To approve the revised Policy and procedure for NHLTA dues
- To accept slate of directors as presented

ACTION ITEMS

- The Education Committee needs to review the manual and determine if an update is needed
- The Executive Committee will fine tune the appeal letter and mail to the board