

**NEW HAMPSHIRE LIBRARY TRUSTEES ASSOCIATION**  
**BOARD OF DIRECTORS MEETING**  
Local Government Center, Concord, NH  
April 3, 2013

Present: Knight, Webster, Moses, Kirwin, Burchstead, Snelling, Meserve, Davis, Gaudiello, Solon, Branoff, Hallenbeck, Lord, and York (State Library)

Excused: Cotter, and Gilbert

Meeting called to order by the President, Adele Knight, at 10:00 a.m.  
The Pledge of Allegiance was recited.

**MOTION** (Webster/Meserve) Minutes of March 6, 2013 approved. **PASSED**

**REPORTS:** Knight requested that all committee reports be emailed before the meeting. Kirwin suggested that we post the monthly committee reports on our website. Anything that shouldn't be public can be posted in the private area.

**MOTION** (Kirwin/Webster) to post the committee reports on the website. Omit "see attached" from the minutes. Motion withdrawn

**MOTION** (Moses/Lord) all reports will go on the private section of our website except financial reports which will not be posted. **PASSED**

Gaudiello suggested that the State Librarian's report be moved to later in the meeting.

**Communications:** membership has increased. Burchstead sent out information about our conference to various news outlets. Davis proposed sending out our newsletter to Selectboards.

**Education:** Meserve distributed her report. She requested volunteers from the board to introduce speakers and to act as a facilitator. Hallenbeck needs two volunteers to be trained on the videotape systems. Webster and Moses volunteered. Sponsorship reported under Old Business

**Finance:** Solon reported that seven scholarships have been awarded

**Fundraising:** no report

**Governance:** Report emailed one board position still open.

**Legislative:** no report

**NHLA:** no report

**President:** report emailed

**State Library:** York said the Auschwitz exhibit was very successful. Working with the Union Leader on an article for National Library Week. He is urging local libraries to do something to celebrate that week. The national library association (ALA) is urging NH residents to contact their congressmen to sign on to a "Dear Colleague Letter" in support of the Library Services and Technology Act. 25% of the State Library budget comes from the Federal Government. York reported that they are in the process of interviewing candidates for the Talking Books Director. They are working through the budget. He is going up to the north country Tuesday, April 30th.

**Technology:** Hallenbeck reported on the number of visits to our website. The news page is the most visited. There are two types of conference videos: interviews and workshops. He showed examples of each.

**Treasurer's report:** Report emailed. **MOTION** (Meserve/Webster) Treasurer's report accepted and filed for audit. PASSED.

**OLD BUSINESS:**

1. Sponsorships: Gaudiello reported we have pens to distribute at the conference.
2. Policies and Procedures: went over the policy manual demonstrating changes that the governance committee recommended. **MOTION** (Webster/Meserve) approved the policy manual as shown. PASSED
3. Conference: Meserve suggested that we think about the number of people not paying for the conference (presenters, volunteers, board of directors).
4. Membership Services: Cornerstone does not have Access capability, which we need. Knight and Hallenbeck are going over there after the meeting today.

**NEW BUSINESS:**

1. Budget: copies were distributed and the board discussed it line by line. The final budget will be presented at the May meeting.

Meeting Adjourned at 12:45 p.m.

Respectfully submitted,

Carol Snelling  
Secretary

Next meeting May 1 at the LGC  
May refreshments: Carol Snelling and Marcia Burchstead

**MOTIONS:**

Minutes

Treasurer's report

That all reports will go on the private section of our website except financial reports which will not be posted.

Approved the policy manual as shown