

NEW HAMPSHIRE LIBRARY TRUSTEES ASSOCIATION
BOARD OF DIRECTORS MEETING
Local Government Center, Concord, NH
October 3, 2012

Present: Knight, Webster, Kirwin, Hallenbeck, Gilbert, Solon, Snelling, Meserve, Davis, Gaudiello, Burchstead and Edlmann

Excused: Cotter, Lord, Moses

Guest: Michael York

Meeting called to order by the President, Adele Knight, at 10:05 a.m.

The Pledge of Allegiance was recited

MOTION (Gaudiello/Davis) Minutes of September 5, 2012 were approved. PASSED

Treasurer's report emailed, see attached. A credit card charge was posted after the last report. Our annual review was completed. Solon distributed copies of our financial review, see attached. We have 192 libraries as members and 1017 members. MOTION (Meserve/ Gilbert) Treasurer's report accepted and filed for audit. PASSED

REPORTS

Communications Committee: The newsletter is out. We had eight contributing writers.

Education Committee: Report emailed, see attached. The conference is in good shape. Burchstead said that we should not bother with buses for the North Country to attend the conference since they don't seem interested.

Finance Committee: No report

Fund Raising Committee: Cotter was absent but wanted to remind the directors that we need their financial contribution. We need more members on the Fundraising Committee. The LGC Conference will be a good opportunity to make contact with potential sponsors.

Governance Committee: Did not meet in September.

Legislative Committee: Not in session.

NHLA Liaison: Meserve emailed her report, see attached.

President: Went to a grant workshop but it was mostly on managing grants. Knight will send a report to TD Bank on the orientations they helped sponsor. There are fundraising workshops available through the Center for Nonprofits.

State Library: York reported that Betty Clark who worked at the State Library for 25 years passed away and will be missed. They are in the process of preparing their budget and looking to do some reorganization since the staff has been severely reduced. He spoke last night in Peterborough about the impact of e-readers. We need to make sure libraries are planning for the change in the future of libraries. York will be in Tamworth October 30 to talk about State Library services and the impact of budget cuts

Technology Committee: Hallenbeck is working with libraries to get youth involved in an electronic group. He gave a presentation on Access vs. Excel—both ways of storing information. Excel works best with flat date structure, Access with relational data. Access is good for storing data particularly text. Access supports lots of different information. Excel is good for calculations.

OLD BUSINESS:

1. Knight has presented two very deserving Annual Awards.
2. LGC Conference: Webster sent in our registration but we haven't received our booth assignment. Need to hear from all Directors as to whether they can help at the booth.
3. Retreat: Webster and Knight are meeting with our facilitator (Mary Ann Leon) to discuss the retreat and give her a clear idea of what we are trying to achieve.
4. Policies: Governance committee didn't meet last month.
5. Orientations: The response has been down especially from the northern part of the state. Gilbert stressed that we need to figure out what we are doing wrong in not attracting local Trustees to these orientations. We will send an email around to all attendees requesting permission to send a list of attendees' emails to each orientation group. Gaudiello suggested that the PowerPoint presentation be posted on our website. She also suggested that, at the beginning of the orientation, permission be requested to share the attendees' emails with the group. Hallenbeck suggested that we give instructions on how to set-up email accounts at their libraries. Solon suggested that we put together a letter or packet welcoming new Trustees, giving information on their new responsibilities, and encouraging them to attend our orientations
6. Open Houses: We have had three so far, reports attached. Hallenbeck will post a summary of issues discussed at the Open Houses on our website.

NEW BUSINESS:

1. LGC: Nothing concrete to report, no price structure has been given. They are still waiting to get responses from affiliated organizations as to whether they want to still use LGC's services. Our primary concern is data base management. We also need an address to accept our mail. Edelmann suggested we look into The Center for Non Profits to see if they could help us. Hallenbeck, Kirwin and Gaudiello are meeting with LGC this afternoon to discuss what services they are currently providing. We will need to make a decision at the retreat. We will have several estimates for handling our needs.

Meeting Adjourned at 12:30 p.m.

Respectfully submitted,
Carol Snelling, Secretary

MOTIONS

1. Minutes
2. Treasurer's report

Next meeting November 7 at the LGC.

Refreshments: Karen Sheehan Lord and David Hallenbeck