

**NEW HAMPSHIRE LIBRARY TRUSTEES ASSOCIATION**  
**BOARD OF DIRECTORS MEETING**  
Local Government Center, Concord, NH  
OCTOBER 5, 2011

Present: Knight, Webster, Jones, Solon, Moses, Snelling, Edelmann, Theoharous, Kirwin,  
Hallenbeck, Gilbert, Meserve, Cotter, York.

Excused: Burchstead

Meeting called to order by the President, Adele Knight at 10:05 am. Pledge of Allegiance was recited.

MOTION (Edelmann/Cotter) Minutes of September 7, 2011 be accepted as corrected. PASSED

MOTION (Jones/Cotter) Treasurer's Report for October 1, 2011 accepted and filed for audit. PASSED

**Announcements:**

- NHLTA has received a Grant Award of \$1900.00 [to pay for annual retreat] from NH Charitable Foundation, the Emil William Allen, Jr. Fund. [Thanks to director Bruce Cotter for writing the grant application.]
- The winner of the Fax Copier Contest is Tuftonboro Free Library

**COMMITTEE REPORTS**

***Communication*** – Newsletter has been mailed.

***Education*** – Email report has been send. Orientation numbers were up.

***Governance*** – Report emailed

***NHLA*** – All trustees need to be made aware of the ILL problem

***President*** – Report emailed

***Finance*** – Need to reinforce that scholarships can be requested by library staff

***State Library***

- Petitions and letters have been received by State Library. Libraries should send in these materials.
- Phone and personal contacts have been made with Michael York.
- Optimal from MA., proposed statewide delivery cost
  - Report being prepared by York. Some input from Cotter and Hallenbeck

***Technology***

- Tech Bits needed. Send articles from newspapers to Dave, Connie or Betsy.
- Scan Facebook, Twitter, Library sites for current information
- Web site [www.librarysample.org/nhlta](http://www.librarysample.org/nhlta)

## **OLD BUSINESS**

1. Retreat: Morning session–Library Visit Training. LUNCH. Afternoon session–Fundraising.
2. Annual Award Ceremonies will be listed on web site when available
3. LGC Conference
  - Loring has provided booth assignments.
  - Two computers with rolling programs
  - Print out of NHLTA Mission Statement and History for distribution
  - Points to be made: Non-Profit; Autonomous; Not same as State Library

## **NEW BUSINESS**

1. 2011 NHLTA Manuals are ready for distribution through State Library van service.

Meeting adjourned at 1:25 PM

Respectfully submitted,

Sara W Jones, Secretary

### **MOTIONS**

Minutes

Treasurer's report

### **ACTIONS**

Distribution of Manuals

Send in petitions/letters