

NEW HAMPSHIRE LIBRARY TRUSTEES ASSOCIATION
BOARD OF DIRECTORS MEETING
Local Government Center, Concord, NH
AUGUST 3, 2011

Present: Burchstead, Cotter, Edelmann, Gilbert, Hallenbeck, Kirwin, Knight, Meserve, Moses, Snelling, Theoharous, Webster, York

Excused: Jones

Meeting called to order by the President, Adele Knight 10:05 a.m. The Pledge of Allegiance was recited

MOTION (Webster/ Moses): The Minutes of July 6, 2011 be accepted as printed. PASSED

TREASURER: Solon reported several expenses are increasing this year. Financial audit is ready to go. MOTION (Theoharous/ Edelmann): The Treasurer's report for July 31 was accepted and filed for audit. PASSED

COMMITTEE REPORTS

Scholarship: Solon gave the report that two \$400 scholarships were given.

Governance: Webster reported that the committee is working on board policies and procedures.

Communication: Kirwin reported that the orientation brochure has been mailed. Report emailed to Trustees.

Education: Edelmann reported that the committee will meet in August.

TECH BITS: Hallenbeck gave his presentation on ListServ and its impact on the Interlibrary Loan situation.

PRESIDENT: Report was sent to all directors. Knight reported that there is a proposed LSR regarding "town library budgets". There is a title only. No bill has yet been written. Fund raising discussion stressed that we need to identify foundations and businesses that support libraries. Further discussion of fund raising has been tabled for the retreat

STATE LIBRARY: Michael York presented an update and explanation on the status of van reduction for interlibrary loan service. He and his staff want to insure that none of the 234 libraries in NH is without service completely. To that end, they are working on supplemental ways to deliver items currently carried by the vans and are considering outsourcing to a courier service. Staff has been cut and some remaining staff are out on medical leave. As a result, other employees, Michael included, have been driving the vans. The vans are legally prohibited from carrying over 2000 pounds and the drivers can't drive for more than eight hours. The volume keeps increasing but staff and facilities don't. He is hoping to add a van in the Manchester area with a courier service.

OLD BUSINESS

1. The next item on the agenda dealt with how NHLTA could help Michael York and the State Library spread the word on the current crises with van service and its effect on interlibrary loans. The board feels that September is the best time to start when local library boards are again functioning. It was proposed to have an email blast sent to all Trustees containing a concise statement on how they can help support an appeal that is set for November—a strategic tactical plan as well as information on the ListServ. Bruce Cotter will write a draft of this email.
2. Retreat: October 18, 2011 8:30 a.m. – 4:30 p.m. at LGC, Concord
3. Annual Conference Expenses: MOTION: The cost of conference presenters and workers be included in the cost of the conference. (Edelmann/Hallenbeck). PASSED.

NEW BUSINESS

1. Cotter requested that each director email a brief bio with local library affiliation so that he can include that in grant requests. He has applied for a \$1900 from the NH Charitable Foundation.
2. Burchstead said that the NH Conference on Fund Raising would present a program if we joined.
3. Christmas Potluck: Webster suggested inviting guests who are non-director committee members to our Christmas gathering with an abbreviated business meeting. Continue with the Yankee swap.

Meeting adjourned at 12:40 p.m.

Respectfully submitted,

Carol Snelling, Acting Secretary

MOTIONS

Minutes

Treasurer's report

Cost of conference presenters and workers
be included in cost of conference.

ACTIONS

Strategic Tactical plan to support ILL