

NEW HAMPSHIRE LIBRARY TRUSTEES ASSOCIATION
BOARD OF DIRECTORS MEETING
Local Government Center, Concord, NH
JULY 6, 2011

Present: Knight, Moses, Webster, Gilbert, Theoharous, Edelmann, Kirwin, Meserve, Jones, Hallenbeck, Snelling. York

Excused: Solon, Meserve

Guest: Bruce Cotter, Stratham

The meeting was called to order by the President, Adele Knight, at 10:07 AM. The Pledge of Allegiance was recited.

MOTION (Loring/Edelmann) The Minutes of June 1, 2011 accepted as printed. PASSED

TREASURER

- MOTION (Burchstead/Webster) The Treasurer's report for June 30th was accepted and filed for audit. PASSED
- The Profit and Loss report for July 2010 through June 2011 was received. Newsletter and Scholarship money was discussed.
- Future discussion about scholarship money recommended for the August agenda

COMMITTEE REPORTS

Communication

Newsletter has been mailed. Flyer for Orientation Workshops will be mailed in late July

Education

- Manual is finished. The prison cost is the lowest. The Board agreed to send a hard copy to each paid member; others can access the Manual on the web.
- MOTION (Jones/Webster) Move that we print 1000 copies of the 2011 Manual. PASSED

Governance

- Report sent by email.
- Bruce Cotter was introduced and asked to give a brief summary of his background.

President

LGC still looking for NHLTA information. The President will contact Moira Carroll.

State Library

Michael York explained, in detail, the problem with the ILL Vans. He requested help from the Board and all Trustees. NHLTA will construct a petition that can be offered at all libraries in hopes that there can be a solution found before the 30th of November.

OLD BUSINESS

1. The job descriptions for the NHLTA Board are finished and have been emailed to all. MOTION (Webster/Theoharous) To accept the job descriptions as they have been written and sent to all Directors. PASSED
2. Bruce Cotter and Carol Theoharous will design the ILL Petition and send by email for comments from Directors

NEW BUSINESS

1. Carol Theoharous will research a meeting room policy from ALA
2. Board Retreat - Lil and Adele have met with Mary Ann Leon, discussing fund raising and training. MOTION (Snelling/Webster) The Retreat will cover a divided day. Training of Directors and Fundraising will be separated by lunch. PASSED
3. Funding of the Retreat can be taken from the Vanguard Account and returned when funds are available.
4. MOTION (Webster/Theoharous) To nominate Bruce Cotter to fill a position as Director of NHLTA until the Annual Meeting 2012. PASSED

TECH BITS

- ListServ was explained and instructions given to help us “get on” nhlta-1@maillist2.nh.gov to send - Good subject heads at NHLTA -1
- Next meeting will cover Skype

Meeting adjourned at 12:45PM

Respectfully submitted,

Sara W Jones, Secretary

MOTIONS

1. Minutes
2. Treasurer’s report
3. Manual
4. Job descriptions
5. Board Retreat
6. Nomination of Director

ACTIONS

1. Scholarship money on agenda
2. President contact LGC
3. Petition
4. Meeting room policy