

NEW HAMPSHIRE LIBRARY TRUSTEES ASSOCIATION
BOARD OF DIRECTORS MEETING
Local Government Center, Concord, NH
AUGUST 8, 2010

Present: Moses, Knight, Jones, Solon, Abbott, Fabrizio, Edelmann, Webster, Kirwin, Hallenbeck, York

Excused: Snelling, Theoharous

Guest: Joan Crimlisk from Derry Library

Meeting called to order at 10:05 AM by the President, Conrad Moses. The Pledge of Allegiance was recited.

The President introduced Michael York, who will be the liaison with the NH State Library.

The minutes of July 2, 2010 were approved as read.

The report of the Treasurer was accepted as presented. Discussion was held concerning the manner of counting NHLTA memberships.

Committee Reports

Scholarship

One scholarship was granted in July

Nominating

The report was emailed to Board members

Education

The report was emailed to members

Communication

- Carol Snelling is the Membership Chair
- Fabrizio and Kirwin met with Audrey Bentley from LGC
- Fall Workshop flyer has been mailed to membership

Old Business

1. The NHLTA Retreat will be held on October 25th at LGC from 8:30 AM until 4:30 PM. **MOTION**
[Loring/Fabrizio] Move that we have a day retreat on October 25, 2010 with Mary Ann Leon as facilitator, to be held at LGC. **PASSED** [10 aye / 1 nay]
2. 2010 NHLTA AWARDS
 - LIBRARY OF THE YEAR
Holderness Library
 - LILLIAN EDELMANN TRUSTEE OF THE YEAR
Mary Farwell, Hooksett Library
 - LIBRARY DIRECTOR OF THE YEAR
Leslie Kimball, Wiggin Library, Stratham
 - SPECIAL LIBRARY SERVICE CONTRIBUTION AWARD
Rodgers Memorial Library Dream Team, Hudson
 - SUE PALMATIER AWARD FOR OUTSTANDING SUPPORT BY A
"FRIENDS OF THE LIBRARY" GROUP
Cook Memorial Library, Tamworth

3. Legal Service

- The contract of July 30, 2010 with Sulloway & Hollis will be signed by the President and returned to Katherine Deforest.
- Ms. Deforest has agreed to participate, when asked, in workshops and conference.
- The reply from Ms. Deforest concerning the Department of Labor reply was given to members. Some information will be prepared for the Fall Newsletter. Adele will work with Ms. Deforest to clarify the statement

4. Conference Key Note

MOTION [Webster, seconded by Edelmann] Move that we offer up to \$500.00 for the Key Note Speaker plus food, travel and accommodation. UNANAMOUS

New Business

1. Job descriptions for Ad Hoc Committee and for Fund Raising Committee presented **MOTION** [Webster/Edelmann] Move that we accept the Ad Hoc and Fund Raising job descriptions. UNANAMOUS

2. Library Visits

- Teams are needed to visit libraries who ask for help.
- A letter with the offer to help any library with problems will be sent to the membership.
- Also, notice in the Newsletter. Sally will send to Connie material used in the past concerning library visits.
- Also needed are forms to document phone calls and a list of frequently asked questions, with the answers.

3. Web Site

- Edelmann presented an email from Christie Sarles concerning a webmaster Dale Dormody, Piper Mountain Webs, 603-524-0937. This information was referred to the Technology Committee.
- Kirwin and Fabrizio reported on their meeting with Audrey Bentley of LGC

4. Hallenbeck gave a five minute presentation on Tech Bits.

5. York recommended that a contact person [Connie] phone Mary Russell at the State Library to receive and share appropriate information about List Serve.
6. York will inquire if other "Friends of the Library" have worked with organizations like "Meals on Wheels" in order to deliver library materials.

MOTION [Knight/Abbott] Move that the meeting be adjourned. UNANAMOUS. Meeting adjourned at 12:10 P.M.

Respectfully submitted,

Sara W Jones

Next meeting September 1, 2010 Hospitality: Moses and Knight

MOTIONS

1. October Retreat
2. Key Note Speaker honorarium
3. Accept job descriptions

ACTION ITEMS

1. Adele working with Ms. Deforest
2. Sally to Connie library visit material
3. Connie contact with Mary Russell
4. York query re: Friends & other organizations