

NEW HAMPSHIRE LIBRARY TRUSTEES ASSOCIATION
BOARD OF DIRECTORS MEETING
Local Government Center, Concord, NH
MARCH 3, 2010

Present: Jean Abbott, Lil Edelmann, Ann Fabrizio, Norma Heroux, Sally Jones, Connie Kirwin, Adele Knight, Tom Ladd, Conrad Moses, Emma Smith, Carol Theoharous, Tom Wallace, Craig Wark, Loring Webster.

Call to Order by the President, Conrad Moses, at 10:05 AM. The Pledge of Allegiance to the Flag was recited

MOTION (Heroux/Wallace) The minutes of February 3, 2010 were approved as corrected. PASSED

The Treasurer's report of February 1 to 28, 2010 was accepted for audit

Committee Reports

Budget

- The budget for 2011 will be presented to the Board at the April meeting
- The Treasurer needs the anticipated program expenses from each committee as soon as possible.

State Library

- The web site material concerning the NHLTA Manual needs rewording.
- Water damage has been sustained by the Diamond Library at UNH and the Wakefield Public Library.

Scholarship

- The annual report from the NH Charitable Foundation has been received \$3,561.87 has been received for the current year, to be used for scholarships.
- No scholarship requests were received in February

Nominating

- The committee has made some telephone contacts of potential directors and will be setting up an interview.

Communication

- The Post Cards, announcing the Annual Meeting date, have been sent and received.
- Registration material is on the NHLTA web site and 1500 copies have been ordered and are at the printers.
- The committee is responsible for advertising the Annual Meeting.

Education

- The next meeting will be centered around the spring Orientation Workshops. Any members wishing to participate in Orientation should tell Sally.

Old Business

1. NHLTA 2010 Annual Conference
 - The program content is covered
 - There will be a "walk through" to assign rooms
 - Parking cost will be clarified and put on the web site

2. The committee budgets are needed by the Treasurer in planning the 2011 budget
3. Up dating of job descriptions for the active committees and officers are needed by the second week in March
4. Bring the NHLTA Manuals to the Annual Conference. MOTION (Fabrizio/Webster) To put the revised NHLTA Manual on the web site. PASSED.
5. Awards for 2010. NHLTA Award Criteria is on the website. A copy of the criteria along with the President's letter will be sent out by the end of March with a deadline of June 1, 2010.

New Business

1. Legal Advisory is being investigated and will be reported to the Board in April
2. A resignation letter from Director Craig Wark was read and accepted as of May 10, 2010. The President spoke for all as he praised the work Craig has accomplished during his years as a director.

MOTION (Kirwin/Webster) to adjourn was made at 11:45 AM. PASSED

Respectfully submitted,

Sara W. Jones, Secretary

- MOTIONS
1. Approved corrected minutes of February 3, 2010
 2. Approved to put the NHLTA Manual on the web site
 3. Approved adjournment