

A short slide show of the library renovation was presented by the Peterborough Town Library trustee board chair, Tina Kriebel, and Library Director, Corrine Chronopoulos. Key points included the strategic plan, the concept of the purpose of the building, fundraising, and the importance of advocacy in the community.

Strategic Plan

American Library Association (ALA) Bookstore: https://www.alastore.ala.org/search/store/audience/public-library?search_api_views_fulltext=Strategic%20Plan%20for%20libraries&Search=Search

Examples:

Strategic Planning for Public Libraries

Strategic Planning for Results

Fundamentals for Planning and Assessment for Libraries

Five Steps of Outcome-Based Planning and Evaluation for Public Libraries

EXTRA: Planning tools are also available on the Massachusetts Library System Strategic Planning Guide:

<https://guides.masslibsystem.org/strategicplanning>

Hiring Staff

Full time vs part time

Salaries and benefits

Using the NH State Library (NHSL) annual statistics for comparison data.

UPDATE: 2022 stats were released Sept. 26. <https://www.nhsl.dncr.nh.gov/librarians/library-statistics>

Building Assessment/Maintenance Schedule

Rick Wood, Trustee/Treasurer at the Tuttle Library in Antrim, discussed using a building inspection company to assess and setup a 10-year maintenance schedule for current and future needs. He offered to share his experience and more information on the project. Contact Rick at Rd_wood@comcast.net, 603-345-0121.

Alpha Home & Commercial Building Inspections

381 Daniel Webster Hwy, Merrimack, NH 03054

617-221-7413 <https://alphabuildinginspections.com/>

Friends Groups

There was a question about establishing a Friends Group and the benefits to the library. Rick Wood, shared the name and email of the current leader of the Friends of the James A. Tuttle Library who would be happy to field any questions. Linda Moorehouse, 5tmorehouse@gmail.com, 603-557-1535

Term limits for Trustees Question

If the library is a private 501(c) (3) organization [or city library] the authority to set term limits is determined by the terms of the trust or charter. NH RSAs determine the terms of public library trustees, therefore it is not within the authority of a public library trustee board to adopt term limits: **RSA 202-A:6** "... elect a board of library trustees consisting of any odd number of persons which the town may decide to elect. Such trustees shall serve staggered 3-year terms or **until their successors are elected and qualified ...**"

However, within the organization of the board, trustees may adopt a bylaw for the election and terms of officers.

Example below:

ARTICLE: OFFICERS AND THEIR DUTIES

Section A: The Officers shall be Chair, Treasurer, and Secretary. The Officers shall be elected annually by majority vote of the Board at its first meeting after the town elections. They shall assume office immediately upon election and may serve for as many terms as elected.

Section B: An Officer may be removed from the position by majority vote of the Board at a regular board meeting or at a special meeting called specifically for that purpose. The position shall be filled at that same meeting.

Section C: Any Officer vacancy that occurs during the year shall be filled by majority vote of the Board at the next regular board meeting or at a special meeting called specifically for that purpose.

EXTRAS

- Protect your library from challenges by adopting strong policies: Book collection, material collection and program selection, including a reconsideration form and process.
- Dealing with First Amendment Audits: information available on the NHLTA website: www.nhlta.org
- NHSL Lib Guides Censorship Guidance & Resources <https://nhsl.libguides.com/censorship>
- Resources on the NHLTA website: www.nhlta.org/
- Links on Home Page rotating display and Resources Tab: <https://www.nhlta.org/resourcesmaterials.asp>

A tour of the library was conducted in two groups. Over 40 trustees and library directors from the Monadnock area and beyond attended the gathering.

The gathering was facilitated by members of the NHLTA Board of Directors: Deb Caplan, Peterborough, and Connie Kirwin, Antrim.