

## NEW HAMPSHIRE LIBRARY TRUSTEES ASSOCIATION

### Board of Directors Meeting Minutes

September 4, 2019 10:30 am

NHMA, 25 Triangle Park Drive, Concord, NH

Present: Lara Berry, Mark Branoff, Susan Gaudiello, Connie Kirwin, Ed Moran, Conrad Moses, Katrinka Pellicchia, Bert Saul; Michael York, Anne Chant. Excused: Marty Davis

Susan called the meeting to order at 10:45 A.M. Prospective board member Anne Chant, a Tamworth trustee was introduced.

**Secretary's Report:** MOTION: (Bert/Ed) to accept the minutes of the August meeting. PASSED.

**Treasurer's report:** MOTION: (Katrinka/Connie) to accept the Treasurer's reports for August 2019. PASSED. Mark also stated that NHLTA's public accountant, William J. Shea, CPA, PLLC, completed NHLTA's Financial Review for the last fiscal year in August. His report was distributed to the Directors present at the meeting.

**NHLA Report:** Christine Friese could not attend. We need to ask NHLA for a liaison.

**New Business:** NHLTA has been asked if they have a position on background checks – no, we don't. Should there be background checks on volunteers? Trustees? Katrinka will ask Lori Fisher if the State Library has a position on this issue.

Discussion of Annual Conference Partnership with NHMA with Margaret Byrnes, Ashley Methot and Judith Pellowe. Pros: Assistance with sponsors, exhibitors. Since Ashley already assists, it makes sense to join forces; Ashley would already be available. The NHLTA portion would be either the first or the third day. Overall, NHMA would do the work, NHLTA would have control over their content. Concerns/Questions: does NHLTA run their current conference at a loss? The NHMA Conferences does bring in revenue, NHMA would not want to sustain an NHLTA loss. Would a third day make the cost of the entire conference cheaper? Scheduling – NHMA is typically in the fall when the days are shorter – many NHLTA attendees are older, they would not want to drive home in the dark; can the conference be held before the time change? One advantage of meeting later in the year is that with the Spring Conference coming so soon after election -- perhaps fall would be better – that way NHLTA could focus on holding orientation for the new trustees in the spring.

NHLTA would need time to develop a business plan, budget. NHLTA has already booked Grappone for 2020. Susan suggested that as NHLTA works on 2020, the planners should think about what it would mean to do the conference with NHMA in 2021; the registration fees should be looked at. Sponsorships were discussed – how much of a burden are they? Revenues have steadily decreased. NHLTA is short-staffed, we have already begun reaching

out to NHMA for staff assistance. An informal poll of the board showed two in favor of joining forces with NHMA in 2020, two were opposed to joining forces with NHMA and seven want to consider joining in 2021. The proposed partnership will be on the November agenda.

**Old business:** The board agreed that there was no need for an annual planning session. The award presentations are being scheduled.

- **Education:** There will be a regional meeting in Moultonborough on the 25<sup>th</sup>
- **Governance:** The committee met on August 20 to finalize updates to the Procedure Manual. The final draft of the Procedure Manual is posted to the Board notes section of the website. There have been many changes; the committee plans to ask Loring to assist with the formatting.

The committee met with three excellent candidates for the board: Anne Chant from Tamworth, will be attending the September 4 meeting; Dominic Albanese from Enfield, plans to attend a future board meeting, and would likely be willing to join the board in early 2020. The third candidate, Susan Frankel from Barrington, has decided that other commitments prevent her from joining the board at this time.

MOTION: (Katrinka/Lara) to appoint Anne Chant to the NHLTA board. PASSED.

**State Library Report:** Michael York reported that things are going well with the implementation of the new ILL system and that the budget conversation is ongoing.

**Next Meeting:** Wednesday, November 6

**Hospitality:** Bert, Ed

Respectfully submitted,  
Katrinka Pellecchia