

NEW HAMPSHIRE LIBRARY TRUSTEES ASSOCIATION
BOARD OF DIRECTORS MEETING
NHMA, Concord, NH
October 7, 2015

Present: Moran, Webster, Moses, Davis, Snelling, Gaudiello, Branoff, Simpson, Kirwin, Martineau, Clark, Knight,

Absent: Larochelle, Amy Lapointe; Library Director, Amherst Town Library and president of NHLA; Michael York, State Library Liaison

Guest: Lynda Reinish

Meeting called to order by President Ed Moran, at 10:05 a.m. The Pledge of Allegiance was recited.

Lynda Reinish, NH Charitable Foundation: Endowment Fundraising. Reinish discussed the NH Charitable Foundation and the services they offer.

Minutes: MOTION (Moran/Webster) Minutes of Sept. 2, 2015 approved. **PASSED**

Treasurer's report: Report for September emailed. **MOTION** (Webster/Martineau) accept the Treasurer's report. **PASSED** Branoff asked if it was alright to send the Treasurer's report to Amy Lapointe. This could be discussed at the next meeting.

BRIEF REPORTS

Communications: Newsletter is in the mail. Next deadline is December 1st.

Education: Gaudiello gave the report, emailed.

OLD BUSINESS

1. **Membership:** Davis distributed a list of non-current members and he will contact those libraries.
2. **VIDEOS:**

Making the Case: Webster recommended that it be posted.

Trustees and Their Friends: Moses recommended it not be posted.

Successful Libraries for an Uncertain Future: Davis found he had trouble understanding the audio. Recommended it not be posted.

Webster will contact Hallenbeck to acquire all the NHLTA DVD's he has. By January we will have videos either uploaded or ready to be uploaded.

NEW BUSINESS

1. Discussion of a preventative approach to conflict resolution (with the thought that NHLTA could underwrite someone to do a series of regional seminars on best practices that lead to avoidance of conflicts, or their satisfactory resolution.

Gaudiello suggested we do a session at the Spring Conference. She also suggested that we provide a template contract for Library Director.

2. Legislative Service Requests filed related to public libraries. There are at least three bills that need to be investigated.

3. Recommended exit policy or procedure, i.e., exit interviews, passwords, etc. The Governance committee will review this and bring their recommendation to the next meeting. Gaudiello recommended that the “Conflict of Interest” form be signed each year.

4. Date of award presentations.

Library Director of the Year: Andrew Richmond, Rye Public Library, award presentation: Tuesday 13 Oct.at 7:00 pm

Library of the Year: Abbott Library, Sunapee, presentation Saturday 21 Nov.at 11:00 am, entire NHLTA Board invited to a reception afterward.

Friends of the Library: Converse Free Library in Lyme presentation Mon 5 Oct at 10:30 am.

Trustee of the Year: Catherine Willis, Plaistow, date is pending.

Moved to adjourn (Gaudiello/Clark). Meeting adjourned at 12:15 p.m.

Next meeting: November 4, 2015.

November Hospitality: Jan Clark and Ed Moran

Respectfully Submitted
Carol Snelling

MOTIONS

- To approve the minutes of September, 2015 meeting
- To accept the Treasurer’s report

ACTION ITEMS

- By January we will have videos either uploaded or ready to be uploaded.
- Provide a template contract for Library Director.
- Write an exit policy or procedure
- The “Conflict of Interest” form to be signed each year.