

NEW HAMPSHIRE LIBRARY TRUSTEES ASSOCIATION
BOARD OF DIRECTORS MEETING
Local Government Center, Concord, NH
December 5, 2012

Present: Knight, Webster, Moses, Kirwin, Hallenbeck, Gilbert, Solon, Snelling, Meserve, Davis, Lord, Gaudiello and Edelmann

By Phone: Burchstead

Absent: Cotter

Guest: Michael York

Meeting called to order by the President, Adele Knight, at 10:05 a.m.

The Pledge of Allegiance was recited

MOTION (Lord/Webster) Minutes of November 7, 2012 were approved. **PASSED**

Treasurer's report emailed, see attached. **MOTION** (Gaudiello/Meserve) Treasurer's report accepted and filed for audit. **PASSED**. Solon will coordinate with Cornerstone on financial procedures by next week. We need to document the process to be followed in processing memberships.

REPORTS

Communications Committee: Newsletter deadline is today.

Education Committee: Report emailed. Information for the Annual Meeting needs to be available for a February 1st copy deadline.

Finance: no report

Fundraising: Meserve is working on a grant.

Governance: Committee will meet on December 19.

Legislative: no report

NHLA: Report emailed

President: Contract signed with Cornerstone

State Library: York reported that Jane Lyman of the State Law Library retired.

Technology: to be presented under Advocacy.

OLD BUSINESS:

1. LGC Conference went very well. Distributed information about sponsorships and collected business cards of those who seemed interested. Gaudiello will follow up with those contacts. Our presentation was well received. Using a poster board at our booth would be a good idea for next year. Gaudiello and Lord will follow up on this idea.

2. Membership services are now being handled by Cornerstone. Kirwin has established a schedule of database work required of Cornerstone based on our annual print schedule and will email that schedule to the board. Knight will email signed contract with Cornerstone to the board.
3. Advocacy: Hallenbeck presented the report. Moses and Davis distilled fifty ideas from our retreat down to eight. Need to identify two or three ideas to move on. Directors were urged to look at the draft from Moses and Davis and get back to them. Hallenbeck presented the California advocacy program "The Story Map."
4. Sponsorships: Gaudiello presented the report. Board members will be making follow up calls by mid-December to firms that have received letters.

NEW BUSINESS:

1. We need to nail down our future conference sites, date and location to be determined by the copy deadline of February 1 in order to be printed in the Conference flyer. Gaudiello suggested getting proposals from other conference sites as an aid in negotiating pricing. Edelman said she would take care of it and report at the January meeting.
2. Lord offered to write any Director's Library profile for the newsletter that has not been featured in the newsletter.

ANNOUNCEMENTS: Kate DeForest sent a Christmas card.

Meeting Adjourned at 12:20 p.m.

Respectfully submitted,

Carol Snelling
Secretary

MOTIONS

Minutes
Treasurer's report

ACTION ITEMS

Solon coordinate financial procedures with Cornerstone
Knight: contract with Cornerstone to be emailed to the board
Kirwin will email print schedule to the board
Board members follow-up on Conference sponsorships
Edelmann: Future Conference dates
Edelmann: Bids from other venues for future Conferences

Next meeting January 2 at the LGC

Refreshments:

Susan Gaudiello
Conrad Moses