

**NEW HAMPSHIRE LIBRARY TRUSTEES ASSOCIATION**

BOARD OF DIRECTORS MEETING  
Local Government Center, Concord, NH  
DECEMBER 1, 2010

Present: Moses, Fabrizio, Abbott, Edelmann, Webster, Theoharous, Kirwin, Solon, Snelling, Jones.  
Knight, Hallenbeck

Excused: York

Guest: Carol Szot, Newton Library

The President called the meeting to order at 10:00AM. The Pledge of Allegiance was recited by all.

MOTION [Webster/Edelmann] Minutes of November 3, 2010 accepted as written. UNANIMOUS

Treasurer reported Board Insurance paid \$930.00; Retreat paid \$1600.00, to come from line item # 2190; catering, \$289.00 from line item #2090. The report was accepted as presented.

**COMMITTEE REPORTS**

***Scholarship***

- One scholarship for Governance Workshop
- Annual Report to Charitable Trust is being prepared
- Copies of the Scholarship Guidelines will be given out in January

***Communication***

Deadline for Newsletter is NOW

***Education***

Suggestion was made to announce the Annual Meeting venue and date for 2012 at the 2011 Annual Meeting

***Technology***

A meeting will be set after January to discuss NHLTA Website

**OLD BUSINESS**

1. Awards - Hooksett on December 4 1 to 4 PM
2. November 18<sup>th</sup> meeting with Attorney DeForest
  - Continue library visits
  - Copies of proposed changes, as of 1998, to be sent to Attorney
  - Review NHLTA By-Laws and Policies
  - Investigate Tax-Free limits with DRA, i.e. food tax
  - Review questions concerning RSAs before questions published on web or in Newsletter
3. Governance Committee
  - MOTION [Knight/Webster] Change the name of Nominating Committee to Governance Committee. UNANIMOUS
  - MOTION [Knight/Webster] Change Governance Committee to five members, including the President of NHLTA. PASSED 10 yea / 2 nay
  - Reworking job description of Executive Committee and Governance Committee
  - No overlap between Executive and Governance committees.

## **NEW BUSINESS**

1. Sally Jones appointed to the Center for the Book for the next three years
2. Governance Committee follows up on the Strategic Plan and will present plan to Board

## **TECHNOLOGY**

- At present NHLTA has a three year contract with Network Solutions for hosting website
- Connie provides data to Audrey at LGC and Audrey uploads to website
- Recommendations/Requests were sought from the Board to help Dave in planning

## **ANNOUNCEMENTS**

- Conrad Moses announced that he will not be running for another term due to work/time pressures.
- Next Meeting will be on January 5, 2011 at LGC at 10 AM.

MOTION [Webster/Knight] Meeting adjourned. UNANIMOUS

Respectfully submitted,

Sara W Jones

## **MOTIONS**

1. Minutes
2. Name change of Nominating Committee
3. Number of members of Governance committee

## **ACTIONS**

1. Copies of Scholarship guidelines
2. NHLTA Website meeting