

**NEW HAMPSHIRE LIBRARY TRUSTEES ASSOCIATION**  
**BOARD OF DIRECTORS MEETING**  
Local Government Center, Concord, NH  
JANUARY 6, 2010

Present: Edelman, Heroux, Jones, Kirwin, Knight, Ladd, Moses, Smith, Theoharous, Wallace, Wark,  
Webster  
Excused: Abbott, Fabrizio

Call to order by the President, Conrad Moses at 10:05 AM. The Pledge of Allegiance to the Flag was recited

MOTION (Kirwin/Wallace) The minutes of December 2, 2009 were approved as printed. PASSED

Treasurer's report was accepted for audit.

- There may be a cash flow problem. This year the letter should go out on April 1<sup>st</sup>. The policy for mailing will be checked. Perhaps members will get 15 months for 12 month dues.
- The Treasurer and Communications Committee will investigate the letter and bill as sent to membership.
- Every Committee will be asked to submit an amount to be included in the next year budget.

### **Committee Reports**

#### ***State Library***

- Kilowatt meters have been sent to all libraries
- A conference for Small Libraries (population under 2500), sponsored by the State Library, will be held at LGC on April 16<sup>th</sup>, 2010.
- Request that the NHLTA be added to the sponsorship of the conference on Small libraries in April

***Scholarship*** - report e-mailed to members

***Education*** - report e-mailed to members

***Nominating*** - report e-mailed to members

- A list of Committee members is needed.

***Communications*** - report e-mailed to members

- Marie Harris will not be asked to serve on any committee other than the Education Committee.
- Newsletter. A notice in the next newsletter should advise Trustees that all Trustees must sign the library Annual Report.

#### ***Center for the Book***

- Volunteers are needed to prepare material for the Big Read

### **Old Business**

1. Annual Conference May 3, 2010
2. Topic Ideas favored ***THE LIBRARY: OUR FREE UNIVERSITY***

3. Sessions mentioned, need new titles and new topics
  - Disaster Planning – Hope Gardens
  - Cyber Crime – Felicia Donovan
  - Long Range Planning – Katie McDonough or Leslie Kimball
  - Friends Groups
  - Personnel Policies
4. Spring Workshops will be held on Orientation
5. Need information on an honorarium
6. Scholarships for conference limited to library staff and trustees

**New Business**

1. Emma Smith introduced the idea of a cookbook that could be used to raise money for NHLTA. This idea was welcomed and many members volunteered.
2. Connie Stone will be serving on the Newsletter Committee.
3. Legislative Committee will try to update with new legal services
4. Good and Bad news was reported from
  - Brookline Library – increase in patronage
  - Salisbury Library – money left from building fund
  - Sunapee Library – toxic mold
  - Northwood Library – toxic mold
5. Investigation will commence to identify the RSA that covers emergency funding

MOTION (Theoharous/Knight) Move that the meeting be adjourned. PASSED at 12:15

Respectfully Submitted,

Sara W. Jones

MOTIONS    1. Approved Minutes of December 2, 2009  
                  2. Approved adjournment

Next meeting: February 3, 2010 At LGC

Hospitality:    Abbott and Fabrizio