

**NEW HAMPSHIRE LIBRARY TRUSTEES ASSOCIATION**  
**BOARD OF DIRECTORS MEETING**  
NHMA, Concord, NH  
September 6, 2017

Present: Moran, Davis, Branoff, Snelling, Clark, Castelli, Pellecchia, Tentarelli, Moses, Kirwin.

Excused: Gaudiello

Absent: York, Borgendale.

Vice-Chair Moran called the meeting to order at 10:40 a.m.

**Minutes:** **MOTION** (Tentarelli/Castelli) to accept the minutes of the August 2, 2017 meeting. **PASSED**

**Treasurer's report:** Branoff's report for August emailed. NHLTA's Public Accountant's Independent Financial Review of last fiscal year's financial statements was distributed. NHLTA's IRS and NH State returns for the last fiscal year have been completed and filed. **MOTION:** (Kirwin/Castelli) to accept the Treasurer's report. **PASSED**

**COMMITTEE REPORT UPDATES:**

- **Executive Committee:** Annual Awards winners announced. Clark suggested that the winners be recognized at the Annual Meeting. The winners are:

Hampstead Public Library—Library of the Year  
Wilnot Public Library—Friends of the Year  
Lori Fisher (Baker Free Library in Bow)—Director of the Year  
Terri Jillson White (Abbott Library in Sunapee)—Trustee of the Year  
Adele Knight—Dorothy M. Little Award,

- **Governance:** Moses emailed the report
- **Education:** Clark emailed the report. Contract has been signed with the Radisson/Manchester. Working title "Who needs Libraries, We do."

Tentarelli discussed the workshop scheduled for Sat., Oct. 21 in Gorham. They will not serve a light lunch, the logistics were too difficult and the director said that food wasn't allowed in the library. This is an Orientation Workshop with an expanded session on personnel issues.

Terry Knowles has already submitted the slides for the webinar recording scheduled for Sept. 18. The webinar will be a YouTube video and the link to the video will be on the NHLTA website.

- **Legislative Committee:** No further updates.
- **Communications:** no report

**OLD BUSINESS:**

1. Regional Meetings. Sept.21st at the Rodgers Library in Hudson: Gaudiello, Moran and Moses attending. Sept.28th at the Moultonborough Library at 6:30: Snelling, Moran and Castelli attending. Oct. 12th at the Durham Library: Gaudiello, Castelli and Moses attending. Pellecchia cannot attend. Oct. 25 at the Epsom Library: Gaudiello, Clark, and Castelli attending.
2. The legal Assistance offered by NHLTA was discussed and the need for a disclaimer was questioned since we already have disclaimers on the website in place.

3. Castelli suggested that the Legislative Committee work on the issue of Volunteers in the library and a non-disclosure agreement template.
4. **Planning Retreat:** final arrangements will be made via phone next week.

### **NEW BUSINESS**

No new business.

Tentarelli moved to adjourn.

Meeting adjourned at 11:45 p.m.

Respectfully submitted,

Carol Snelling, Secretary

Next meeting will start at 9:30 a.m. October 4, 2017, followed by the annual retreat at 10:00.

October Hospitality: Kirwin and Moran

### **MOTIONS:**

- Approve the minutes of the August 2, 2017 meeting
- Accept the Treasurer's report

### **ACTION ITEMS:**

- Governance will draft a statement on Legal Assistance offered by NHLTA
- Need some way for small libraries to use volunteers on the circulation desk
- Legislative Committee will work of the issue of Volunteers in the library and a non-disclosure agreement template.