

NEW HAMPSHIRE LIBRARY TRUSTEES ASSOCIATION
BOARD OF DIRECTORS MEETING
NHMA, Concord, NH
November 2, 2016

Present: Davis, Gaudiello, Branoff, Kirwin, Tentarelli, Snelling, Knight, Moran, Moses,

Excused: Webster, Clark

Gaudiello called the meeting to order at 10:05 a.m.

Minutes: MOTION: (Davis/Moran) to accept the minutes of the October 5, 2016 meeting. **PASSED**

Treasurer's report: October report was emailed. Branoff noted we are getting more members from the same number of libraries. The check from the 2017 Conference premier sponsor, Charter Trust, was received after the close of the October report. **MOTION:** (Moran/Kirwin) To accept the Treasurer's report. **PASSED**

NHLA: Report emailed. Marilyn Borgendale will be our new liaison upon election as NHLA president on November 3.

Margaret Byrnes, NHMA Attorney, arrived at the meeting to discuss the new amendment to the FLSA rule regarding overtime. There is a webinar on the NHMA website (webinar@NHMunicipal.org) available to view: "Federal Overtime Rule." Byrnes offered to write an article on the topic for the next newsletter and to write an ongoing column for the newsletter on topics of interest.

COMMITTEE REPORTS

Governance: Report emailed. **MOTION:** (Knight/Tentarelli) Moved to approve the agreement with Attorney Israel Piedra from Welts, White and Fontaine, Attorneys at Law, Nashua, NH. **PASSED**

The committee continues to discuss recruitment of Board members. They propose a change in our By Laws to eliminate term limits, and would institute a true renewal process. Tentarelli suggested that before we vote on this, we need to have board evaluation tools in place.

Education: Report emailed. Conference is going well. There were 39 attendees at the October workshop. November 30 is the next workshop which Tentarelli is managing.

OLD BUSINESS

1. **Outsourcing:** Gaudiello, Davis and Kirwin met with NHMA to discuss the contract and additional tasks for them to assume. NHMA projects a 4% rate increase. Branoff questioned if NHMA's rep is bonded. Gaudiello will negotiate final contract for 2017 and address bonding. Board will vote on contract at December meeting.
2. **NHMA Conference:** Davis reviewed plans and discussed breakdown of display on Thurs. Nov 27—Tentarelli volunteered.
3. **Branding Project:** Davis, Kirwin and Gaudiello have been working on this topic and Gaudiello asked if we can allocate \$2500 to hire a consultant to create a new identity and draft communications plan. **MOTION:** (Kirwin/Davis) That we add the branding project into the Special Projects budget. **PASSED** with one in opposition.

NEW BUSINESS

No new business.

MOTION to adjourn (Tentarelli/Kirwin) **PASSED**

Next meeting, December 7th is a Potluck Lunch.

Respectfully Submitted

Carol Snelling

MOTIONS;

- Accept the minutes of the October 5th meeting
- Accept the Treasurer's report
- Approve the agreement with Israel Piedra
- Add the branding project into the Special Projects budget.

ACTION ITEMS:

- Governance to create board evaluation tools.
- Gaudiello to finalize 2017 contract with NHMA for Board approval in Dec.
- Byrnes to submit article on changes to the FSLA rule for the Winter newsletter.