

NEW HAMPSHIRE LIBRARY TRUSTEES ASSOCIATION  
BOARD OF DIRECTORS MEETING  
NHMA, Concord, NH  
August 3, 2016

Present: Webster, Davis, Gaudiello, Branoff, Kirwin, Tentarelli, Snelling  
Excused: Knight, Moran, Clark, Hosking  
Absent: Michael York  
Guest: Tom Ladd

Meeting called to order by President Susan Gaudiello at 10:05 a.m. The Pledge of Allegiance was recited.

**Minutes: MOTION:** (Kirwin, Davis) Minutes of June 1, 2016, approved. **PASSED**

**Treasurer's Report:** Branoff's reports for June and July emailed. **MOTION:** (Tentarelli/Webster) to ratify the appointment of William J. Shea, CPA, of Amherst to conduct the annual financial review and to prepare the federal and state returns. **PASSED**

**MOTION:** (Webster, Kirwin) accept the Treasurer's reports. **PASSED**

**BRIEF REPORTS:**

**Governance:** Report emailed. Webster stressed the importance of encouraging committee service. There was discussion on having terms for the committee members.

**NHLA:** Hosking emailed her report.

**Education:** Kirwin reported that the new manuals have been sent out. There was discussion on the site and date of next Conference. The board agreed that the Grappone Conference Center in Concord is the best location. There is no discount for holding the Conference on a Monday. May 24<sup>th</sup> (Wednesday) is available. The consensus was to book that date.

**Membership Recruitment Update:** Davis is checking on how many "never members" responded to his letter urging them to join. Second membership renewal notice is just being sent out.

**Planning for the Future:** Tom Ladd will facilitate our planning meeting in September. The September board meeting will be short and will start at 9:30. The Planning session will start at 10:00 a.m. and will run until 3:30 p.m. at the latest with a catered lunch. Theme is "From Mission to Momentum." We want to come out of this with something concrete. Ladd asked the board to bring "outside the box" ideas to the September meeting.

**NEW BUSINESS:** None

Meeting adjourned at 12:00 noon

Next meeting: September 7, 2016

September Hospitality: Gaudiello and Webster (for a.m. refreshments, lunch catered)

Respectfully submitted,  
Carol Snelling

MOTIONS:

- Minutes of June 1, 2016, approved.
- To ratify the appointment of William J. Shea, CPA, of Amherst to conduct the annual financial review and to prepare the federal and state returns.
- Accept the Treasurer's reports

ACTION ITEMS:

- Planning session preparation (suggestions submitted to Gaudiello via email)
- Education Committee to work on fall workshops and webinars
- Gaudiello to book Grappone Center for 2017 Conference.
- Governance Committee to follow through with potential board members